

## Board of Commissioners Meeting Minutes

**Date:** April 16, 2025  
**Time:** 11:00 am  
**Location:** 28911 Krentel Rd. Lacombe, LA 70445

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### Call to Order

The meeting was called to order at 11:04am.

A roll call was ordered by the Chairman, report as follows:

**Present:** Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

**Absent:** John Evans

**A quorum was present.**

Other Attendees: Rodney Hart, Sean Spanel, Stephanie Torres, Athena Walker, Michelle Treschwig, JP Taylor, George Bonnett

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### 1. Michelle Treschwig, Kushner Lagraize, LLC 2025 Audit Results (Presentation)

Michelle Treschwig presented STPCD audit results. The audit reports will be submitted 04/17/25. The audit results show an unmodified opinion or clean opinion with no significant deficiencies or material weaknesses. One finding was found related to PERS (retirement contribution) not being filed timely. There were no penalties or issues. There is now an internal control in place to make sure that this does not happen again.

Merrick Tassin asks about the PERS finding.

Rodney Hart explains that he completes the PERS pension due to confidential information. This filing was inadvertently put into a file and payment was not submitted for Q3 2024. Upon filing Q4 2024, the Q3 2024 was found in the folder. Rodney Hart reached out to PERS and their suggestion was to file Q3 2024 was filed at the same time as Q4 2024. There were no penalties or interest for this misstep.

**Motion:** A motion was made by Bret Ibert to accept the 2025 Audit Results presented by Michelle Treschwig, Kushner Lagraize, LLC.

**Support:** Jeanne Hutchison

**Ayes:** Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

**Absent:** John Evans

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 2. Consider Approval of March 2025 Regular Meeting Minutes

**Motion:** A motion was made by Bret Ibert to approve March 2025 Regular Meeting Minutes.

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**Support:** Susanne Core

**Ayes:** Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

**Absent:** John Evans

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 3. Consider Approval of March 2025 Finance Committee Meeting Minutes

**Motion:** A motion was made by Martha Cazaubon to approve March 2025 Finance Committee Meeting Minutes.

**Support:** Bret Ibert

**Ayes:** Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

**Absent:** John Evans

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 4. Consider Approval of March 2025 Financial Statements

**Motion:** A motion was made by Jeanne Hutchison to approve March 2025 Financial Statements.

**Support:** Susanne Core

**Ayes:** Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

**Absent:** John Evans

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 5. Consider Approval of April 2025 Special Board Meeting Minutes

Martha Cazaubon asked that the Special Board Meeting to discussed for those members that were absent.

Rodney Hart gives an overview of what was discussed and decided in the April 2025 Special Board Meeting.

General Discussion

**Motion:** A motion was made by Bret Ibert to approve April 2025 Special Board Meeting Minutes.

**Support:** Jeanne Hutchison

**Ayes:** Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

**Absent:** John Evans

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

## 6. Public Education Report

Athena Walker provides the Board with Public Education updates.

- Public & Private school safety presentation continuing
- Driver Education – presentation for students and parents
- Safe Sitter Classes
- Preparing for summer camps
- TC Week underway

## 7. Directors Report

Rodney Hart presented the April 2025 PSAP Call Statistics: 8,918 total 911 calls. All agencies met the 90% under 15 seconds. All agencies met requirement for 95% of calls answered in 20 seconds or less.

Rodney Hart updates the Board on the Annex. The permits with the parish have been approved. There will be a Pre-Construction meeting on 04/17/25 and construction is to be started on 04/21/25.

Rodny Hart discusses the passing of Sergeant Grant Candies. Rodney Hart thanked the agencies for assisting in dispatch during the funeral.

## 8. Fire QA Report

Sean Spansel presents the April 2025 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.40% and calls answered under 20 seconds was 99.98%. Total 9-1-1 calls answered was 2,488. The call answer times were acceptable by PIAL/NFPA standards.

## 9. Executive Session

**Motion: A motion was made** by Susanne Core to enter into Executive Session at 11:32am.

**Support:** Jeanne Hutchison

**Ayes:** Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

**Absent:** John Evans

**Nays:** 0

**Abstain:** 0

**Motion: A motion was made** by Jeanne Hutchison to exit Executive Session at 12:24pm.

**Support:** Susanne Core

**Ayes:** Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

**Absent:** John Evans

**Nays:** 0

**Abstain:** 0

Merrick Tassin informs the Board that no decisions were made during the executive session.

Chairman asked for any further discussion or public comment, no response.

## **10. Adjournment**

**Motion:** A motion was made by Bret Ibert at 12:25pm to adjourn.

**Support:** Susanne Core

**Ayes:** Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

**Absent:** John Evans

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

**St. Tammany Parish Communications District**

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: [www.stp911.org](http://www.stp911.org)

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