

Board of Commissioners Meeting Minutes

Date: May 21, 2025
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:01am.

A roll call was ordered by the Chairman, report as follows:

Present: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

Absent:

A quorum was present.

Other Attendees: Rodney Hart, Sean Spanel, Stephanie Torres, Athena Walker, Matt Parish, George Bonnett, Keith Bowman, Lois Steele

1. Consider Approval of April 2025 Regular Meeting Minutes

Motion: A motion was made by Martha Cazaubon to approve April 2025 Regular Meeting Minutes

Support: Susanne Core

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

Absent: 0

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of April 2025 Finance Committee Meeting Minutes

Motion: A motion was made by Bret Ibert to approve April 2025 Finance Committee Meeting Minutes

Support: Merrick Tassin

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

Absent: 0

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of April 2025 Financial Statements

Motion: A motion was made by Martha Cazaubon to approve April 2025 Financial Statements.

Support: Merrick Tassin

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

Absent: 0

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Public Education Report

Athena Walker provides the Board with Public Education updates.

- Water Safety Classes
- Latch Key Kids Classes
- Girl & Guy Talks
- Safe Sitter Classes

Merrick Tassin welcomes Richard Bowman to the Board Meeting.

5. Directors Report

Rodney Hart presented the April 2025 PSAP Call Statistics: 8,732 total 911 calls. All agencies met the 90% under 15 seconds. All agencies met requirements for 95% of calls answered in 20 seconds or less.

Rodney Hart gives a facility update. All of the soil for the foundation is in at a 95% density of compaction. The wall and fence has been started as of 2 weeks ago. Most of the wall is complete with the exception of the front part. The gate will be installed and then the middle wall between the new facility and PSAP parking will be opened. The building is scheduled for delivery in August 2025. The drainage portion will be next.

Rodny Hart discusses the June agenda for the parish council meeting. Captain Richard Bowman will be on the agenda.

Kuschner LaGraize confirmed that on May 19, 2025, our audit approval was published on the State Legislative Auditor's website.

6. Fire QA Report

Matt Parish presents the April 2025 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.34% and calls answered under 20 seconds was 99.97%. Total 9-1-1 calls answered was 2,228. The call answer times were acceptable by PIAL/NFPA standards.

7. Executive Session

Motion: A motion was made by Bret Ibert to enter into Executive Session at 11:08am.

Support: Jeanne Hutchison

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

Absent: 0

Nays: 0

Abstain: 0

Motion: A motion was made by Martha Cazaubon to exit Executive Session at 12:14pm.

Support: Susanne Core

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

Absent: 0

Nays: 0

Abstain: 0

John Evans wants the record to reflect there was an interest in a national search for the Executive Director position. The general consensus of the group thinks that they should entertain the idea of Sean Spansel for the Director's position.

Merrick Tassin says that he represents the Fire agencies and feels that there should be a national search.

Motion: A motion was made by Bret Ibert to proceed with offering Mr. Spansel the Director position.

Support: Martha Cazaubon

ROLL CALL VOTE

Ayes: John Evans, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

Absent: 0

Nays: Merrick Tassin

Abstain: 0

John Evans tells the Board that he will draw up an offer letter for Sean Spansel and email the letter to the Board. The letter will then be sent to Sean Spansel.

Chairman asked for any further discussion or public comment, no response.

8. Adjournment

Motion: A motion was made by Bret Ibert at 12:17pm to adjourn.

Support: Merrick Tassin

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison

Absent: 0

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

St. Tammany Parish Communications District

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