

Board of Commissioners Meeting Minutes

Date: July 16, 2025
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:04am.

A roll call was ordered by the Chairman, report as follows:

Present: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Jeanne Hutchison, Richard Bowman, and Susanne Core (arrived at 11:08).

Absent:

A quorum was present.

Other Attendees: Sean Spanel, Ben Tsang, Stephanie Torres, Athena Walker, Matt Parish, George Bonnett, JP Taylor, Sammy O'Keefe, Wynn Williams

John Evans asks if there are any additions, deletions or changes to the agenda.

Sean Spanel introduces Ben Tsang to the Board. Ben Tsang is officially the Deputy Director of STPCD.

John Evans asks for a motion to add the banking resolution to the agenda.

Motion: A motion was made by Merrick Tassin to approve the banking Resolution 25-071601 to the agenda.

Support: Jeanne Hutchison

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Jeanne Hutchison, Richard Bowman

Absent: Susanne Core

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

John Evans asks the Board for a motion for a resolution removing Pat Burke from Hancock Whitney banking and treasury.

Sean Spanel explains that a resolution was signed in the past to allow Pat Burke to be a signer for the district banking. Due to absence or other, Pat Burke did not sign the signature card. Because there was a resolution to add him to banking, there needs to be a resolution to also remove him.

Motion: A motion was made by Merrick Tassin to approve a Resolution 25-071601 to remove Pat Burke from Hancock Whitney banking and treasury

Support: Jeanne Hutchison

ROLL CALL

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Jeanne Hutchison, Richard Bowman

Absent: Susanne Core
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

Wynn Williams out at 11:08 am.

Susanne Core in at 11:08 am.

1. Consider Approval of June 2025 Regular Meeting Minutes

Motion: A motion was made by Bret Ibert to approve June 2025 Regular Meeting Minutes

Support: Martha Cazaubon

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Richard Bowman

Absent: 0

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of June 2025 Finance Committee Meeting Minutes

Motion: A motion was made by Bret Ibert to approve June 2025 Finance Committee Meeting Minutes

Support: Martha Cazaubon

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Richard Bowman

Absent: 0

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of June 2025 Financial Statements

Motion: A motion was made by Merrick Tassin to approve June 2025 Financial Statements.

Support: Jeanne Hutchison

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Richard Bowman

Absent: 0

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Public Education Report

Athena Walker provides the Board with Public Education updates.

- Summer Camps
- Preparing for Crisis Intervention training
- Preparing letters for all public and private school for out programs available.

5. Directors Report

Sean Spansel presented the June 2025 PSAP Call Statistics: 8,960 total 911 calls. All agencies met the 90% under 15 seconds. All agencies met requirements for 95% of calls answered in 20 seconds or less.

Sean Spansel informs the Board that he met with the architect on July 3, 2025. The slab has been poured and they are currently at a standstill. The contractor does not want to start any groundwork prior to the building being delivered in August. Everything is moving ahead of schedule.

Sean Spansel updates on call outage on July 5, 2025 at 1:50 am. The calls were rerouted to Tangipahoa Parish until 5:45 am. Everything was back in full working order at 5:45 am. The issue was the trunk lines at the backup center were down.

General Discussion.

6. Fire QA Report

Matt Parish presents the June 2025 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.35% and calls answered under 20 seconds was 100%. Total 9-1-1 calls answered was 2,314. The call answer times were acceptable by PIAL/NFPA standards.

7. Adjournment

Motion: A motion was made by Martha Cazaubon at 11:20 am to adjourn.

Support: Susanne Core

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Richard Bowman

Absent: 0

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.