

Board of Commissioners Meeting Minutes

Date: August 20, 2025
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:03am.

A roll call was ordered by the Chairman, report as follows:

Present: John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Richard Bowman, Sammy O'Keefe

Absent:

A quorum was present.

Other Attendees: Rodney Hart, Sean Spanel, Ben Tsang, Stephanie Torres, Athena Walker, George Bonnett, Chad Dufaut, JP Taylor

John Evans welcomes and thanks Sammy O'Keefe for serving on the St. Tammany Parish Communications Board.

1. Consider Approval of July 2025 Regular Meeting Minutes

Motion: A motion was made by Merrick Tassin to approve July 2025 Regular Meeting Minutes

Support: Jeanne Hutchison

Ayes: John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Richard Bowman, Sammy O'Keefe

Absent: 0

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of July 2025 Finance Committee Meeting Minutes

Motion: A motion was made by Susanne Core to approve July 2025 Finance Committee Meeting Minutes

Support: Martha Cazaubon

Ayes: John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Richard Bowman, Sammy O'Keefe

Absent: 0

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of July 2025 Financial Statements

Motion: A motion was made by Merrick Tassin to approve July 2025 Financial Statements.

Support: Sammy O'Keefe

Ayes: John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Richard Bowman, Sammy O'Keefe

Absent: 0

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Resolutions: a. 25-0820-01 Remove Bret Ibert from Banking and Treasury b. 25-0820-02 Add Richard S. O'Keefe Jr. to Banking and Treasury

Motion: A motion was made by Merrick Tassin to approve Resolution 25-0820-01 to Remove Bret Ibert from Banking and Treasury.

ROLL CALL

Support: Susanne Core

Ayes: John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Richard Bowman, Sammy O'Keefe

Absent: 0

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

Motion: A motion was made by Jeanne Hutchison to approve Resolution 25-0820-02 to Add Richard S. O'Keefe from Banking and Treasury.

ROLL CALL

Support: Susanne Core

Ayes: John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Richard Bowman

Absent: 0

Nays: 0

Abstain: Sammy O'Keefe

Chairman asked for any further discussion or public comment, no response.

5. Appointments: a. Committee Appointment for 2025: Finance Committee and And Chairperson

John Evans asks Martha Cazaubon to consider the position of Chairperson for the St. Tammany Parish Communications Finance Committee.

Martha Cazaubon accepts the position of Chairperson for the St. Tammany Parish Communications Finance Committee

John Evans asks Richard Bowman to consider being a member of the St. Tammany Parish Communications Finance Committee.

Richard Bowman accepts the position as a member of the St. Tammany Parish Communications Finance Committee.

Appointments: b. Board Appointment for 2025: Secretary/Treasurer

John Evans asks Martha Cazaubon to consider the position of Secretary/Treasurer for the St. Tammany Parish Communications District Board of Commissioners.

Martha Cazaubon accepts the position of Secretary/Treasurer of the St. Tammany Parish Communications District Board of Commissioners.

6. Public Education Report

Athena Walker provides the Board with Public Education updates.

- Scheduling for the 2025-2026 school year.
- Driver's Education
- Safe Sitter Classes
- Monster Mash in October 2025

7. Directors Report

Rodney Hart presented the July 2025 PSAP Call Statistics: 9,163 total 911 calls. All agencies met the 90% under 15 seconds. All agencies met requirements for 95% of calls answered in 20 seconds or less.

Rodney Hart updates the Board on the status of the new facility. The well has been dug along with the well pad. Parking spots are there, the area is prepped for the building and started working on the wall between the back parking lot and new facility. The prepping for the water treatment plant has begun and the building should arrive August 29, 2025.

General Discussion.

8. Fire QA Report

Chad Duffaut presents the July 2025 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.06% and calls answered under 20 seconds was 99.98%. Total 9-1-1 calls answered was 2,314. The call answer times were acceptable by PIAL/NFPA standards.

Merrick Tassin asks Chad Duffaut about Acadian Ambulance not being available for Fire District 3 three times.

General Discussion

9. Board Recognition

John Evans presents Rodney Hart with a plaque for years of recognition for his years of service and congratulates him on his retirement.

Rodney Hart thanks the Board. He will be available to assist in the future.

Chad Duffaut thanks Rodney Hart on behalf of Chief Kauffman and Fire District 1 for his help and assistance during his years of service.

Bret Ibert in at 11:24am

John Evans presents Bret Ibert with a plaque for his years of service on the St. Tammany Parish Communications District Board of Commissioners.

10. Adjournment

Motion: A motion was made by Martha Cazaubon at 11:25 am to adjourn.

Support: Sammy O'Keefe

Ayes: John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Richard Bowman, Sammy O'Keefe

Absent: 0

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.