

## Board of Commissioners Meeting Minutes

**Date:** February 23, 2026  
**Time:** 11:00 am  
**Location:** 28911 Krentel Rd. Lacombe, LA 70445

### Call to Order

The meeting was called to order at 11:03am.

A roll call was ordered by the Chairman, report as follows:

**Present:** John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core (in at 11:08), Jeanne Hutchison, Sammy O'Keefe, Richard Bowman

**Absent:** 0

**A quorum was present.**

Other Attendees: Sean Spansel, Ben Tsang, Stephanie Boykin, Athena Walker (in at 11:06), JP Taylor, Lawrence Hudson

John Evans asks to add Resolution 26-0223-01 to the agenda.

**Motion: A motion was made** by Merrick Tassin to add Resolution 26-0223-01 to the agenda.

**Support:** Sammy O'Keefe

**\*ROLL CALL\***

**Ayes:** John Evans, Merrick Tassin, Martha Cazaubon, Jeanne Hutchison, Sammy O'Keefe, Richard Bowman

**Absent:** Susanne Core

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

## 1. Consider Approval of January 2026 Regular Meeting Minutes

**Motion: A motion was made** by Jeanne Hutchison to approve January 2026 Regular Meeting Minutes.

**Support:** Richard Bowman

**Ayes:** John Evans, Merrick Tassin, Martha Cazaubon, Jeanne Hutchison, Sammy O'Keefe, Richard Bowman

**Absent:** Susanne Core

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

## 2. Consider Approval of January 2026 Finance Committee Meeting Minutes

**Motion:** A motion was made by Merrick Tassin to approve January 2026 Finance Committee Meeting Minutes

**Support:** Richard Bowman

**Ayes:** John Evans, Merrick Tassin, Martha Cazaubon, Jeanne Hutchison, Sammy O'Keefe, Richard Bowman

**Absent:** Susanne Core

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 3. Consider Approval of January 2026 Financial Statements.

**Motion:** A motion was made by Merrick Tassin to approve January 2026 Financial Statements.

**Support:** Sammy O'Keefe

**Ayes:** John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Sammy O'Keefe, Richard Bowman

**Absent:** 0

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 4. Review and Discuss Updated STPCD Board By-Laws

John Evans asks the Board to postpone this agenda item to the March 2026 meeting.

**Motion:** A motion was made by Merrick Tassin to postpone the review of the STPCD Board By-Laws until the March 2026 meeting.

**Support:** Sammy O'Keefe

**\*ROLL CALL\***

**Ayes:** John Evans, Merrick Tassin, Martha Cazaubon, Jeanne Hutchison, Sammy O'Keefe, Richard Bowman

**Absent:** Susanne Core

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 5. Directors Report

Sean Spansel presented the January 2026 PSAP Call Statistics: 8,658 total 911 calls. All agencies met the 90% under 15 seconds. All agencies met requirement for 95% of calls answered in 20 seconds or less.

Athena Walker in at 11:06 am

**St. Tammany Parish Communications District**

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

---

Sean Spansel gives the Board an update on the Annex. The wastewater installation started last week. They are at 75% complete. I should be completed by the end of this week. The generator pad and the sidewalks are next to be poured. We are currently waiting for the State contract to be awarded to a generator vendor. We can contact the vendor to get the exact measurements of the generator to make certain that the pad is the correct side and then install the conduit in the correct position. Inspections have been held up because of changes that need to be made. Mechanical, electrical and Fire Marshall inspections should be completed this week.

Susanne Core in at 11:08 am

Sean Spansel presents Resolution 26-0223-01.

**Motion:** A motion was made by Jeanne Hutchison to approve Resolution 06-0223-01 for 124 day extension for Annex completion.

**Support:** Sammy O'Keefe

**\*Roll Call Vote\***

**Ayes:** John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Sammy O'Keefe, Richard Bowman

**Absent:** 0

**Nays:** 0

**Abstain:** 0

## 6. Public Education

Athena Walker presents Public Education to the Board. Preparation for Telecommunicator's Week is in full swing and will be the first week of April. Presentations during Mardi Gras break, hospitals and driving schools. Preparation for summer camps along with updating the presentations.

## 7. Fire QA Report

JP Taylor presented the January 2026 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.62% and calls answered under 20 seconds was 100%. Total 9-1-1 calls answered was 2,387. The call answer times were acceptable by PIAL/NFPA standards.

General discussion

## 8. Adjournment

**Motion:** A motion was made by Merrick Tassin at 11:18am. to adjourn.

**Support:** Susanne Core

**Ayes:** John Evans, Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Richard Bowman, Sammy O'Keefe

**Absent:**

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

**St. Tammany Parish Communications District**

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: [www.stp911.org](http://www.stp911.org)

---