

Board of Commissioners Meeting Minutes

Date: October 16th, 2019
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:03am.

A roll call was ordered by the Chairman, report as follows:

Present: John Evans, Merrick Tassin, Gene Bellisario, and Tiffany Carrasco

Absent: T.J. Smith, Richard Tanner, and Randy Fandal

A quorum was present.

Other Attendees: Rodney Hart, Angela Crane, and Sean Spansel

1. Consider Approval of September 2019 Board Meeting Minutes.

Motion: A motion was made by Gene Bellisario to approve September 2019 Board Meeting Minutes.

Support: Seconded by Merrick Tassin.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, and Tiffany Carrasco

Absent: T.J. Smith, Richard Tanner, and Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of September 2019 Financial Reports.

Motion: A motion was made by Gene Bellisario to approve September 2019 Financial Reports.

Support: Seconded by Merrick Tassin.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, and Tiffany Carrasco

Absent: T.J. Smith, Richard Tanner, and Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of September 2019 Financial Committee Minutes.

Katherine Dickens in at 11:04am

Motion: A motion was made by Gene Bellisario to approve September 2019 Financial Meeting Minutes.

Support: Seconded by Tiffany Carrasco.
Ayes: John Evans, Merrick Tassin, Gene Bellisario, and Tiffany Carrasco
Absent: T.J. Smith, Richard Tanner, and Randy Fandal
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Consider Approval of 2019 Amended Budget

Motion: A motion was made by Gene Bellisario to approve 2019 Amended Budget after correcting the formula issue under "Net Ordinary Income.

ROLL CALL VOTE

Support: Seconded by Merrick Tassin.
Ayes: John Evans, Merrick Tassin, Gene Bellisario, and Tiffany Carrasco
Absent: T.J. Smith, Richard Tanner, and Randy Fandal
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

5. Consider Approval of 2020 Proposed Budget

Motion: A motion was made by Tiffany Carrasco to approve 2020 Proposed Budget after correcting the formula issue under "Net Ordinary Income.

ROLL CALL VOTE

Support: Seconded by Gene Bellisario.
Ayes: John Evans, Merrick Tassin, Gene Bellisario, and Tiffany Carrasco
Absent: T.J. Smith, Richard Tanner, and Randy Fandal
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

6. Director's Report

Rodney discussed the status of the Backup Facility Remodel. Removal of the trees is under review by the City of Covington Tree Committee.

Katherine Dickens out at 11:08am

The remodel should be complete by the end of the year.

Katherine Dickens in at 11:10am

Rodney discussed the status of the New Facility. New Facility is completely operational.

Rodney will email all members who have not submitted their Ethics and Sexual Harassment Training Certificates.

Rodney Hart presented the September 2019 PSAP Call Statistics: 10,033 total 911 calls. All met 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

7. Unifire QA Report

Katherine Dickens presented the September 2019 UniFire Call Statistics. The total calls dispatched for September was 1,164, average phone score 98.57%. Average radio score was 99.42%. The average call process time was 51 seconds. Total 9-1-1 calls, answered was 879. The call answer times were acceptable by PIAL/NFPA standards.

Chairman asked for any further discussion or public comment, no response.

Motion: A motion was made by Gene Bellisario to enter Executive Session at 11:10am.

Support: Seconded by Tiffany Carrasco.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, and Tiffany Carrasco

Absent: T.J. Smith, Richard Tanner, and Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

Motion: A motion was made by Gene Bellisario to exit Executive Session at 11:21am.

Support: Seconded by Merrick Tassin.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, and Tiffany Carrasco

Absent: T.J. Smith, Richard Tanner, and Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

8. Executive Session (Directors Annual Review)

Motion: A motion was made by Tiffany Carrasco to except the Finance Committee recommendation to adjust the salary of Rodney Hart, Director.

ROLL CALL VOTE

Support: Seconded by Gene Bellisario.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, and Tiffany Carrasco

Absent: T.J. Smith, Richard Tanner, and Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

9. Adjournment

Tiffany asks about board appoints. This item will be added to November 2019 agenda.

Motion: A motion was made by Gene Bellisario at 11:29 am to adjourn.

St. Tammany Parish Communications District

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

Support: Seconded by Tiffany Carrasco.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, and Tiffany Carrasco

Absent: T.J. Smith, Richard Tanner, and Randy Fandal

Nays: 0

Abstain: 0