

## Board of Commissioners Meeting Minutes

**Date:** October 16th, 2019  
**Time:** 11:00 am  
**Location:** 28911 Krentel Rd. Lacombe, LA 70445

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### Call to Order

The meeting was called to order at 11:03am.

A roll call was ordered by the Chairman, report as follows:

**Present:** John Evans, Merrick Tassin, Gene Bellisario, and Tiffany Carrasco

**Absent:** T.J. Smith, Richard Tanner, and Randy Fandal

**A quorum was present.**

Other Attendees: Rodney Hart, Angela Crane, and Sean Spansel

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### 1. Consider Approval of September 2019 Board Meeting Minutes.

**Motion:** A motion was made by Gene Bellisario to approve September 2019 Board Meeting Minutes.

**Support:** Seconded by Merrick Tassin.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, and Tiffany Carrasco

**Absent:** T.J. Smith, Richard Tanner, and Randy Fandal

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 2. Consider Approval of September 2019 Financial Reports.

**Motion:** A motion was made by Gene Bellisario to approve September 2019 Financial Reports.

**Support:** Seconded by Merrick Tassin.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, and Tiffany Carrasco

**Absent:** T.J. Smith, Richard Tanner, and Randy Fandal

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 3. Consider Approval of September 2019 Financial Committee Minutes.

Katherine Dickens in at 11:04am

**Motion:** A motion was made by Gene Bellisario to approve September 2019 Financial Meeting Minutes.

**Support:** Seconded by Tiffany Carrasco.  
**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, and Tiffany Carrasco  
**Absent:** T.J. Smith, Richard Tanner, and Randy Fandal  
**Nays: 0**  
**Abstain: 0**

Chairman asked for any further discussion or public comment, no response.

#### **4. Consider Approval of 2019 Amended Budget**

**Motion:** A motion was made by Gene Bellisario to approve 2019 Amended Budget.

##### **ROLL CALL VOTE**

**Support:** Seconded by Merrick Tassin.  
**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, and Tiffany Carrasco  
**Absent:** T.J. Smith, Richard Tanner, and Randy Fandal  
**Nays: 0**  
**Abstain: 0**

Chairman asked for any further discussion or public comment, no response.

#### **5. Consider Approval of 2020 Proposed Budget**

**Motion:** A motion was made by Gene Bellisario to approve 2020 Proposed Budget.

##### **ROLL CALL VOTE**

**Support:** Seconded by Tiffany Carrasco.  
**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, and Tiffany Carrasco  
**Absent:** T.J. Smith, Richard Tanner, and Randy Fandal  
**Nays: 0**  
**Abstain: 0**

Chairman asked for any further discussion or public comment, no response.

#### **6. Director's Report**

Rodney Hart presented the August 2019 PSAP Call Statistics: 10,761 total 911 calls. All met 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

Rodney discussed the remodel of the Backup Center. First phase of the electrical work is complete for the radio consoles. The tree removal on the north side of the building will be complete by the end of the year.

Rodney discussed the status of the New Facility. Mediation with Brunt Construction is complete and documents have been signed. Landscaping has been complete. Python is fixing the leaks in the concrete and flooring.

#### **7. Unifire QA Report**

Katherine Dickens presented the August 2019 UniFire Call Statistics. The total calls dispatched for August was 1,220, average phone score 97.66%. Average radio score was 98.4%. The average call

**St. Tammany Parish Communications District**

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

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process time was 47 seconds. Total 9-1-1 calls, answered was 893. The call answer times were acceptable by PIAL/NFPA standards.

Chairman asked for any further discussion or public comment, no response.

## **7. Adjournment**

**Motion:** A motion was made by Gene Bellisario at 11:25 am to adjourn.

**Support:** Seconded by Tiffany Carrasco.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Richard Tanner

**Absent:** T.J. Smith and Richard Tanner

**Nays:** 0

**Abstain:** 0