

Board of Commissioners Meeting Minutes

Date: November 20th, 2019
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:03am.

A roll call was ordered by the Chairman, report as follows:

Present: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Randy Fandal

Absent: T.J. Smith and Richard Tanner

A quorum was present.

Other Attendees: Rodney Hart, Angela Crane, Sean Spansel, and Katherine Dickens

1. Consider Approval of October 2019 Finance Committee Meeting Minutes.

Motion: A motion was made by Gene Bellisario to approve October 2019 Finance Committee Meeting Minutes.

Support: Seconded by Merrick Tassin.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Randy Fandal

Absent: T.J. Smith and Richard Tanner

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of October 2019 Financial Reports.

Motion: A motion was made by Gene Bellisario to approve October 2019 Financial Reports.

Support: Seconded by Tiffany Carrasco.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Randy Fandal

Absent: T.J. Smith and Richard Tanner

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of October 2019 Personnel Committee Minutes.

Motion: A motion was made by Tiffany Carrasco to approve October 2019 Personnel Committee Meeting Minutes.

St. Tammany Parish Communications District

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

Support: Seconded by Randy Fandal.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Randy Fandal

Absent: T.J. Smith and Richard Tanner

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Director's Report

Rodney discussed the status of the Backup Facility Remodel. Removal of the trees was approved by the City of Covington Tree Committee. Completion by the end of the year.

Rodney discussed the status of the New Facility. New Facility is stable and operational.

Rodney Hart presented the October 2019 PSAP Call Statistics: 10,711 total 911 calls. All met 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

5. Unifire QA Report

Katherine Dickens presented the October 2019 UniFire Call Statistics. The total calls dispatched for October was 1,369, average phone score 98.09%. Average radio score was 98.81%. The average call process time was 1:06 seconds. Total 9-1-1 calls, answered was 921. The call answer times were acceptable by PIAL/NFPA standards.

Katherine explained the call processing time is higher than normal due to high call volume with Tropical Storm Olga on October 26th, 2019. Unifire dispatch handled 121 calls between the hours of 0400 and 1200. An average of the previous three Saturday mornings, at the same time, was 11 calls.

8. Adjournment

Merrick Tassin explained that Unifire is working on a policy to improve the efficiency of dispatching calls during inclement weather.

Motion: A motion was made by Gene Bellisario at 11:13 am to adjourn.

Support: Seconded by Merrick Tassin.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Randy Fandal

Absent: T.J. Smith and Richard Tanner

Nays: 0

Abstain: 0