

Board of Commissioners Meeting Minutes

Date: February 20th, 2019
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:00am.

A roll call was ordered by the Chairman, report as follows:

Present: John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, T.J. Smith, and Randy Fandall

Absent:

A quorum was present.

Other Attendees: Rodney Hart, Sean Spansel, Angela Crane, Karlin Riles, Michael Weiner

1. Consider Approval of January 2019 Regular Meeting Minutes.

Motion: A motion was made by Merrick Tassin to approve January 2019 Regular Meeting minutes.

Support: Seconded by Gene Bellisario.

Ayes: John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, T.J. Smith

Absent:

Abstain: Randy Fandal

Nays: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of January 2019 Financial Reports.

Motion: A motion was made by Gene Bellisario to approve January 2019 Finance Meeting Meetings after further review of GL #6020.10 actual to budget.

Support: Seconded by Merrick Tassin.

Ayes: John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, T.J. Smith

Absent:

Abstain: Randy Fandal

Nays: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of January 2019 Finance Meeting Minutes

Motion: A motion was made by Gene Bellisario to approve January 2019 Finance Meeting Minutes.

*Sean Spansel in at 11:02am

Support: Seconded by Tiffany Carrasco

Ayes: John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, T.J. Smith

Absent:

Abstain: Randy Fandal

Nays: 0

Chairman asked for any further discussion or public comment, no response.

4. Surplus Equipment Resolution

Rodney discussed the 2 proposed resolutions. Resolution #19-0215-02 is to donate surplus office furniture to St. Tammany Parish Government. Resolution #19-0215-01 is to donate surplus dispatch consoles to Livingston Parish Sheriff's Office.

Motion: A motion was made by Merrick Tassin to approve Resolution #19-0215-02 to donate surplus Console furniture to St. Tammany Parish Government.

Roll Call Vote

Support: Seconded by Tiffany Carrasco.

Ayes: John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, T.J. Smith

Absent:

Abstain: Randy Fandal

Nays: 0

Motion: A motion was made by Merrick Tassin to approve Resolution #19-0215-01 to donate Dispatch console to Livingston Parish Sheriff's Office. .

Roll Call Vote

Support: Seconded by Tiffany Carrasco.

Ayes: John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, T.J. Smith

Absent:

Abstain: Randy Fandal

Nays: 0

Chairman asked for any further discussion or public comment, no response.

5. GLA Project Extension

Rodney discussed the option of extending the GLA agreement until the new facility is finalized. Extending the agreement with cost \$55,000.

Motion: A motion was made by Tiffany Carrasco to extend GLA's agreement for \$55,000 and add To budget for 2019.

Roll Call Vote

Support: Seconded by T.J. Smith.

Ayes: John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, T.J. Smith

Absent:

Abstain: Randy Fandal
Nays: 0

Chairman asked for any further discussion or public comment, no response.

6. Discuss, review, and appoint committees

Motion: A motion was made by Gene Bellisario to postpone this topic until next Board Meeting on March 20th, 2019.

Support: Seconded by Tiffany Carrasco.

Ayes: John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, T.J. Smith

Absent:

Abstain: Randy Fandal

Nays: 0

Chairman asked for any further discussion or public comment, no response.

7. Discuss New Facility Status

This topic is being deferred to the executive session.

Chairman asked for any further discussion or public comment, no response.

8. Director's Report

Rodney presented January 2019 PSAP Call Statistics: 8895 total calls. All met 95% under 15 seconds.

Chairman asked for any further discussion or public comment, no response.

9. Unifire QA Report

Sean Spansel presented the January 2019 UniFire Call Statistics. The total calls dispatched for January was 1,190, average phone score 99.1%, and average radio score was 98.1. The average call process time was 47 seconds. Total 9-1-1 calls, answered was 849 with all calls being answered within 14.9 seconds. The call answer times were acceptable by PIAL/NFPA standards.

Richard Tanner requested that resolutions be added to the packet and a hard copy be mailed.

Chairman asked for any further discussion or public comment, no response.

10. Executive Session (Legal)

Motion: A motion was made by Gene Bellisario at 11:12am to enter an executive session to Legal matters.

Roll Call Vote

St. Tammany Parish Communications District

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

Support: Seconded by Tiffany Carrasco.

Ayes: John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, T.J. Smith

Absent:

Abstain: Randy Fandal

Nays: 0

Let the record reflect that the executive session is for legal matters.

Motion: A motion was made by Merrick Tassin at 12:11pm to exit the executive session.

Roll Call Vote

Support: Seconded by Gene Bellisario.

Ayes: John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, T.J. Smith

Absent:

Abstain: Randy Fandal

Nays: 0

Let the record reflect there were no specific actions taken in executive session.

Motion: A motion was made by Tiffany Carrasco to authorize payment to Brunt Construction for \$10,088 fence, \$8,250 stone, \$1,200 floor and deny payment for \$2,219 louvers and \$5,716 floor boxes. Once additional information is provided in regards to the louvers and floor boxes payment will be considered.

Roll Call Vote

Support: Seconded by T.J. Smith.

Ayes: John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, T.J. Smith

Absent:

Abstain: Randy Fandal

Nays: 0

Motion: A motion was made by Gene Bellisario to withhold \$69,500 in liquidated damages and incomplete items on the current punch list.

Roll Call Vote

Support: Seconded by Merrick Tassin.

Ayes: John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, T.J. Smith

Absent:

Abstain: Randy Fandal and Richard Tanner

Nays: 0

11. Adjournment

Motion: A motion was made by T.J. Smith at 12:14pm to adjourn.

Support: Seconded by Richard Tanner.

Ayes: John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, T.J. Smith

Absent:

Abstain: Randy Fandal

Nays: 0

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