

## Board of Commissioners Meeting Minutes

**Date:** March 20th, 2019  
**Time:** 11:00 am  
**Location:** 28911 Krentel Rd. Lacombe, LA 70445

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### Call to Order

The meeting was called to order at 11:05am.

A roll call was ordered by the Chairman, report as follows:

**Present:** John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner and Randy Fandal

**Absent:** T.J. Smith

**A quorum was present.**

Other Attendees: Rodney Hart, Sean Spansel, Angela Crane, Kevin Swan and Charles Simoneaux

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### 1. Consider Approval of February 2019 Regular Meeting Minutes.

**Motion:** A motion was made by Gene Bellisario to approve February 2019 Regular Meeting minutes.

**Support:** Seconded by Tiffany Carrasco.

**Ayes:** John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, and Randy Fandal

**Absent:** T.J. Smith

**Abstain:**

**Nays: 0**

Chairman asked for any further discussion or public comment, no response.

### 2. Consider Approval of February 2019 Financial Reports.

**Motion:** A motion was made by Gene Bellisario to approve February 2019 Finance Meeting Minutes.

**Support:** Seconded by Merrick Tassin.

**Ayes:** John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, and Randy Fandal

**Absent:** T.J. Smith

**Abstain:**

**Nays: 0**

Chairman asked for any further discussion or public comment, no response.

### 3. Consider Approval of February 2019 Finance Meeting Minutes

**Motion:** A motion was made by Gene Bellisario to approve February 2019 Finance Meeting Minutes.

**Support:** Seconded by Tiffany Carrasco.

**Ayes:** John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, and Randy Fandal

**Absent:** T.J. Smith

**Abstain:**

**Nays: 0**

Chairman asked for any further discussion or public comment, no response.

#### **4. Surplus Equipment Resolution**

Rodney presented proposed Resolution #19-0320-01 to donate surplus dispatch consoles to St. Tammany Parish Sheriff's Office.

##### **ROLL CALL VOTE**

**Motion: A motion was made** by Richard Tanner to approve Resolution #19-0320-01 to donate Console furniture to St. Tammany Parish Sheriff's Office as recommended by the Finance Committee.

**Support:** Seconded by Gene Bellisario.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Richard Tanner, and Randy Fandal

**Absent:** T.J. Smith

**Abstain:** Tiffany Carrasco

**Nays: 0**

Chairman asked for any further discussion or public comment, no response.

#### **5. Discuss, Review, and Appoint Committees**

This topic has been deferred until next Board Meeting.

**Motion: A motion was made** by Gene Bellisario to defer appointing committees until next Board Meeting.

**Support:** Seconded by Tiffany Carrasco.

**Ayes:** John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, and Randy Fandal

**Absent:** T.J. Smith

**Abstain:**

**Nays: 0**

Chairman asked for any further discussion or public comment, no response.

#### **6. Discuss New Facility Status**

Rodney reviewed and discussed in detail the additions and revisions to the Policy as they pertain to the new facility.

**Motion:** A motion was made by Randy Fandal to approve and adopt Policy Revisions.

**Roll Call Vote**

**Support:** Seconded by Tiffany Carrasco.

**Ayes:** John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, and Randy Fandal

**Absent:** T.J. Smith

**Abstain:**

**Nays: 0**

Merrick Tassin asked that the revised Policy be sent out to all Board Members.

The Board discussed possible dates for a Grand Opening / Ribbon cutting. Ideally would be best to have on a Wednesday after the Finance and Board meeting.

Chairman asked for any further discussion or public comment, no response.

## 7. Director's Report

Rodney Hart presented January 2019 PSAP Call Statistics: 8,814 total 911 calls. All met 95% under 15 seconds. All agencies met require for 99% of calls answered in 40 seconds or less.

Charles Simoneaux requested the District provide the American flag and possibly the city flag on the dispatch floor. There was no disagreement from the Board.

Tiffany Carrasco inquired about the 911 phones lines and Admin lines being down creating issues. Rodney Hart explained that 911 was not down and no 911 calls were dropped. Onsite AT&T technicians realized they had an issue with the admin lines and tweaked the sync mechanism before realizing the issue was due to a failure at the central office in Covington. All systems have to be synced for the exact same time.

Charles Simoneaux out at 12:07pm

Charles Simoneaux in at 12:08pm

Rodney informed the Board about Dominic Randazzo, the new Facility Maintenance Coordinator.

Rodney Hart talked about the 2 letters from Brunt Construction. Jan Lorant with Gabor Lorant Will be in this afternoon for final walk through of punch list items. Attorney Michael Weiner will Respond to Brunt Construction on behalf of the District. Rodney asked if the Board wanted to continue as Attorney Michael Weiner sees fit. General consensus of the Board is to get Michael's Recommendations and go into a special session with the Board to discuss.

Richard Tanner out at 12:25pm.

Chairman asked for any further discussion or public comment, no response.

## 8. Unifire QA Report

Sean Spansel presented the February 2019 UniFire Call Statistics. The total calls dispatched for February was 1,086, average phone score 98.5%, and average radio score was 98.9. The average

**St. Tammany Parish Communications District**

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

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call process time was 47 seconds. Total 9-1-1 calls, answered was 759 with all but 2 calls being answered within 14.9 seconds. The call answer times were acceptable by PIAL/NFPA standards.

Chairman asked for any further discussion or public comment, no response.

## **9. Adjournment**

**Motion:** A motion was made by Gene Bellisario at 12:29pm to adjourn.

**Support:** Seconded by Tiffany Carasco.

**Ayes:** John Evans, Merrick Tassin, Tiffany Carrasco, Gene Bellisario, Richard Tanner, and Randy Fandal

**Absent:** T.J. Smith

**Abstain:**

**Nays:** 0