

Board of Commissioners Meeting Minutes

Date: April 17th, 2019
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:00am.

A roll call was ordered by the Chairman, report as follows:

Present: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, Richard Tanner, T.J. Smith, and Randy Fandal

Absent:

A quorum was present.

Other Attendees: Rodney Hart, Sean Spansel, Angela Crane, Katherine Dickens, and Dan Fleischman

1. Consider Approval of March 2019 Regular Meeting Minutes.

Motion: A motion was made by Gene Bellisario to add Revised Policy 29 to agenda item #6.

Support: Seconded by T.J. Smith.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, Richard Tanner, T.J. Smith and Randy Fandal

Absent:

Nays: 0

Chairman asked for any further discussion or public comment, no response.

Motion: A motion was made by Gene Bellisario to approve March 2019 Regular Meeting minutes.

Support: Seconded by Randy Fandal.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, Richard Tanner, T.J. Smith and Randy Fandal

Absent:

Nays: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of March 2019 Financial Reports.

Motion: A motion was made by Gene Bellisario to approve March 2019 Finance Meeting Minutes.

Support: Seconded by Merrick Tassin.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, Richard Tanner, T.J. Smith and Randy Fandal

Absent:
Nays: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of March 2019 Finance Meeting Minutes

Motion: A motion was made by Gene Bellisario to approve March 2019 Finance Meeting Minutes.

Support: Seconded by Richard Tanner.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, Richard Tanner, T.J. Smith and Randy Fandal

Absent:
Nays: 0

Chairman asked for any further discussion or public comment, no response.

4. Discuss, Review, and Appoint Committees

Finance Committee – Gene Bellisario - Chairman, Merrick Tassin, and Tiffany Carrasco

Personnel Committee – Tiffany Carrasco - Chairman, Gene Bellisario, T.J. Smith

Bi-Law Committee – T.J. Smith - Chairman, Randy Fandal, Richard Tanner

Chairman asked for any further discussion or public comment, no response.

5. Discuss and Consider Approval to Sign Louisiana Compliance Questionnaire

Motion: A motion was made by Merrick Tassin to allow Chairman, Treasurer, and Director to execute Louisiana Compliance Questionnaire for the auditors.

ROLL CALL

Support: Seconded by Tiffany Carrasco.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, Richard Tanner, T.J. Smith and Randy Fandal

Absent:
Nays: 0

Chairman asked for any further discussion or public comment, no response.

6. Discuss and Consider Approval of Revised Policy 3.2 & 3.29

Rodney Hart discussed revision 3.2 – No drinking on the dispatch floor.

Revision 3.29 is no support animals on the premises and the District would follow ADA requirements for service dogs.

Motion: A motion was made by Merrick Tassin to approve and adopt Policy Revisions.

Roll Call Vote

St. Tammany Parish Communications District

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

Support: Seconded by Richard Tanner.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, Richard Tanner, T.J. Smith and Randy Fandal

Absent:

Nays: 0

Chairman asked for any further discussion or public comment, no response.

7. Director's Report

Rodney Hart presented March 2019 PSAP Call Statistics: 9,875 total 911 calls. All met 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

Gene Bellisario out at 11:17am

Gene Bellisario in at 11:18am

Rodney discussed the status of the new facility. There's 3 outstanding payments: Brunt Construction (\$436K), AT&T (\$600K), and Motorola (\$462K). Originally the cost of the facility was estimated between \$10.5M and \$10.8M. Actual cost will be closer to \$11M.

Chairman asked for any further discussion or public comment, no response.

8. Unifire QA Report

Katherine Dickens presented the March 2019 UniFire Call Statistics. The total calls dispatched for March was 1,120, average phone score 98.3%, and average radio score was 99.2. The average call process time was 47 seconds. Total 9-1-1 calls, answered was 711. The call answer times were acceptable by PIAL/NFPA standards.

Chairman asked for any further discussion or public comment, no response.

9. Executive Session – Brunt Construction Mediation Re: Construction of 28911 Krentel Rd. Lacombe, LA

Motion: A motion was made by Gene Bellisario at 11:33am to enter Executive Session.

Roll Call Vote

Support: Seconded by Merrick Tassin.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, Richard Tanner, T.J. Smith and Randy Fandal

Absent:

Nays: 0

Motion: A motion was made by Gene Bellisario at 12:10pm to exit Executive Session.

Roll Call Vote

Support: Seconded by Randy Fandal.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, Richard Tanner, T.J. Smith and Randy Fandal

Absent:

Nays: 0

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Lacombe, LA 70445

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Chairman ask that the record reflect no decisions were made during executive session.

Motion: A motion was made by Richard Tanner to use Bruce Shreeves, recommended by Attny. Michael Weiner and Brunt Construction, for mediation with an estimate cost of under \$5,000.

Roll Call Vote

Support: Seconded by Gene Bellisario.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, Richard Tanner, T.J. Smith and Randy Fandal

Absent:

Nays: 0

Motion: A motion was made by Gene Bellisario to authorize a committee comprised of John Evans, Gene Bellisario, Richard Tanner, and Rodney Hart to negotiate and settle mediation on behalf of the Board.

Roll Call Vote

Support: Seconded by Randy Fandal.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, Richard Tanner, T.J. Smith and Randy Fandal

Absent:

Nays: 0

10. Adjournment

Motion: A motion was made by T.J. Smith at 12:14pm to adjourn.

Support: Seconded by Richard Tanner.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, Richard Tanner, T.J. Smith and Randy Fandal

Absent:

Nays: 0