

Board of Commissioners Meeting Minutes

Date: June 17th, 2020
Time: 11:04 am
Location: 28911 Krentel Rd. Lacombe, LA 70445
Also available through GoToMeeting due to COVID-19 Restrictions

Call to Order

The meeting was called to order at 11:04am.

A roll call was ordered by the Chairman, report as follows:

Present: John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Marty Dean, and Jake Airey

Absent: Tiffany Carrasco

A quorum was present.

Other Attendees: Rodney Hart, Sean Spansel, Angela Crane, Katherine Dickens

1. Certification of Inability to Operate to Lack of Quorum

John discussed and approved the certification of inability to operate to lack of quorum.

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of May 2020 Regular Meeting Minutes.

Motion: A motion was made by Merrick Tassin to approve May 2020 Regular Meeting Minutes.

Support: Seconded by Marty Dean.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Marty Dean, and Jake Airey

Absent: Tiffany Carrasco

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of May 2020 Financial Reports.

Motion: A motion was made by Gene Bellisario to approve May 2020 Financial Reports.

Support: Seconded by Merrick Tassin.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Marty Dean, and Jake Airey

Absent: Tiffany Carrasco
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Review Discuss & Approve ACH/Wire Payments

Gene Bellisario approved May 2020 ACH/Wire Payments

5. Election of Officers

Motion: A motion was made by Merrick Tassin to nominate John Evans as Chairman.

Support: Seconded by Marty Dean.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Marty Dean, and Jake Airey

Absent: Tiffany Carrasco

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

Motion: A motion was made by Gene Bellisario to nominate Merrick Tassin as Vice Chairman.

Support: Seconded by Marty Dean.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Marty Dean, and Jake Airey

Absent: Tiffany Carrasco

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

6. Review, Discuss and Appoint Committee Members

Gene Bellisario was appointed Treasurer

Finance Committee:

Gene Bellisario – Chairman, Merrick Tassin, Tiffany Carrasco

Personnel Committee:

Tiffany Carrasco – Chairman, Gene Bellisario, Marty Dean

Bi-Law Committee:

Randy Fandal – Chairman, Jake Airey, Merrick Tassin

John Evans discussed the existence of the Facility Committee and it was determined it is not needed any longer.

St. Tammany Parish Communications District

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

7. Director's Report

Rodney Hart presented the May 2020 PSAP Call Statistics: 10,387 total 911 calls. All agencies except Mandeville PD met the 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

Rodney told the Board the new Building Maintenance employee will start July 6th, 2020. In the meantime Rodney, Sean, and Ben have been overseeing the maintenance duties.

Rodney discussed the status of the Backup Center. It's in the final phase.

Chairman asked for any further discussion or public comment, no response.

8. Unifire QA Report

Katherine Dickens presented the May 2020 UniFire Call Statistics. The total calls dispatched for May was 1,103, average phone score 97.71%. Average radio score was 98.46%. The average call process time was 54 seconds. Total 9-1-1 calls, answered was 824. The call answer times were acceptable by PIAL/NFPA standards.

Tiffany Carrasco in at 11:22am

Merrick Tassin inquired about the status of the 2019 audit. Rodney told them the final numbers for Capitalizing the new building were being fine-tuned and that the final will report will be ready by the July 2020 meetings.

9. Adjournment

Motion: A motion was made by Tiffany Carrasco at 11:28am to adjourn.

Support: Seconded by Randy Fandal .

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, Randy Fandal, Marty Dean, and Jake Airey

Absent:

Nays: 0

Abstain: 0