St. Tammany Parish Communications District
28911 Krentel Rd.
Lacombe, LA 70445
Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

Board of Commissioners Meeting Minutes

Date: August 21st, 2019
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:01am.

A roll call was ordered by the Chairman, report as follows:

Present: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Richard Tanner
Absent: T.J. Smith and Randy Fandal

A quorum was present.

Other Attendees: Rodney Hart, Sean Spansel, Angela Crane, Floyd Cox, and Julie Watson

1. Consider Approval of July 2019 Board Meeting Minutes.

Motion: **A motion was made** by Tiffany Carrasco to approve July 2019 Board Meeting Minutes.

Support: Seconded by Gene Bellisario.
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Richard Tanner
Absent: T.J. Smith and Randy Fandal
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of July 2019 Financial Reports.

Motion: **A motion was made** by Gene Bellisario to approve July 2019 Financial Reports.

Support: Seconded by Richard Tanner.
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Richard Tanner
Absent: T.J. Smith and Randy Fandal
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of July 2019 Financial Meeting Minutes.

Motion: **A motion was made** by Gene Bellisario to approve July 2019 Financial Meeting Minutes.

Support: Seconded by Merrick Tassin.
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Richard Tanner

Absent: T.J. Smith and Randy Fandal
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Discuss and Consider Approval of Revised 2019 Budget

It is the recommendation of the Finance Committee to approve Revised 2019 Budget.

Julie Watson in at 11:07am

Motion: **A motion was made** by Gene Bellisario to approve July 2019 Financial Reports.

ROLL CALL
Support: Seconded by Tiffany Carrasco
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Richard Tanner
Absent: T.J. Smith and Randy Fandal
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

5. Discuss and Consider Approval of Revised Employee Policies

Rodney reviewed and discussed that Sexual Harassment training is required by all employees and Board members. Also added to the Policy was details and repercussions for excessive absenteeism.

Floyd Cox out at 11:14am

Need to change Military "leave" to Military "service".
Need to change "Leave of Absent" to "Absence" and attendance was misspelled.

Floyd Cox in at 11:17am

Motion: **A motion was made** by Merrick Tassin to approve changes to the Employee Policy.

ROLL CALL
Support: Seconded by Tiffany Carrasco
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Richard Tanner
Absent: T.J. Smith and Randy Fandal
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

6. Director's Report

Rodney Hart presented the July 2019 PSAP Call Statistics: 10,818 total 911 calls. All met 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

7. Unifire QA Report

Sean Spansel presented the Jly 2019 UniFire Call Statistics. The total calls dispatched for July was 1,269, average phone score 98.3%. Average radio score was 98.6%. The average call process time was 49 seconds. Total 9-1-1 calls, answered was 895. The call answer times were acceptable by PIAL/NFPA standards.

Chairman asked for any further discussion or public comment, no response.

7. Adjournment

Motion: **A motion was made** by Richard Tanner at 11:33 am to adjourn.

Support: Seconded by Tiffany Carrasco.
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Richard Tanner
Absent: T.J. Smith and Randy Fandal
Nays: 0
Abstain: 0