St. Tammany Parish Communications District
28911 Krentel Rd.
Lacombe, LA 70445
Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

Board of Commissioners Meeting Minutes

Date: September 18, 2019
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:00am.

A roll call was ordered by the Chairman, report as follows:
Present: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Randy Fandal
Absent: T.J. Smith and Richard Tanner

A quorum was present.

Other Attendees: Rodney Hart, Angela Crane, Julie Watson, and Katherine Dickens

1. Consider Approval of August 2019 Board Meeting Minutes.

Motion: **A motion was made** by Merrick Tassin to approve August 2019 Board Meeting Minutes.

Support: Seconded by Randy Fandal.
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Randy Fandal
Absent: T.J. Smith and Richard Tanner
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of August 2019 Financial Reports.

Motion: **A motion was made** by Gene Bellisario to approve August 2019 Financial Reports.

Support: Seconded by Merrick Tassin.
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Randy Fandal
Absent: T.J. Smith and Richard Tanner
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of August 2019 Financial Meeting Minutes.

Motion: **A motion was made** by Merrick Tassin to approve August 2019 Financial Meeting Minutes.

Support: Seconded by Tiffany Carrasco.
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Randy Fandal

Absent: T.J. Smith and Richard Tanner
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Review and Discuss 15 Year Projections

Katherine Dickens in at 11:01am

Rodney Hart discussed and reviewed the 3 variations to the 15 year projections. Gene Bellisario believes it is best to review on a yearly basis and adjust at yearly budget review and adjust accordingly.

Chairman asked for any further discussion or public comment, no response.

5. Director's Report

Rodney Hart presented the August 2019 PSAP Call Statistics: 10,761 total 911 calls. All met 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

Rodney discussed the remodel of the Backup Center. First phase of the electrical work is complete for the radio consoles. The tree removal on the north side of the building will be complete by the end of the year.

Rodney discussed the status of the New Facility. Mediation with Brunt Construction is complete and documents have been signed. Landscaping has been complete. Python is fixing the leaks in the concrete and flooring.

7. Unifire QA Report

Katherine Dickens presented the August 2019 UniFire Call Statistics. The total calls dispatched for August was 1,220, average phone score 97.66%. Average radio score was 98.4%. The average call process time was 47 seconds. Total 9-1-1 calls, answered was 893. The call answer times were acceptable by PIAL/NFPA standards.

Chairman asked for any further discussion or public comment, no response.

7. Adjournment

Motion: **A motion was made** by Gene Bellisario at 11:25 am to adjourn.

Support: Seconded by Tiffany Carrasco.
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Richard Tanner
Absent: T.J. Smith and Richard Tanner
Nays: 0
Abstain: 0