

St. Tammany Parish Communications District

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

Finance Committee Regular Meeting Minutes

Date: October 21, 2020

Time: 10:00 a.m.

Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 10:05am.

A roll call was ordered by the Chairman, report as follows:

Present: Gene Bellisario, Tiffany Carrasco, Merrick Tassin

Absent:

a quorum was present.

Other Attendees: John Evans, Rodney Hart, Sean Spansel, Stephanie Boykin, Chris Kauffman, Chad Duffaut, Julie Watson, Matt Parish (In 10:05, Out 10:06)

1. Certification of Inability to Operate to Lack of Quorum

2. Consider Approval of September 2020 Financial Statements.

Gene Bellisario mentions the decrease in land line revenue and the decrease in interest income.

Motion: A motion was made by Tiffany Carrasco to approve September 2020 Financial Statements.

Support: Merrick Tassin

Ayes: Gene Bellisario, Tiffany Carrasco and Merrick Tassin

Nays: 0

Absent:

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Discuss and Consider Approval for Changes to Revenue Reporting.

Rodney Hart wants to update the reports with current customer names. He explains the spikes and decreases in land and wireless revenue due to a letter that was sent out last year. There were new companies that started reporting to us.

Gene Bellisario adopt the change in reporting in 2021. Gene suggests that we put together a schedule so that the board will better understand.

Tiffany Carrasco suggests to set the threshold to \$100,000.00 for customers that are broken out of "Other Wireless Revenue".

Rodney Hart will present a trend sheet to the board to identify the customers in the November, 2020 meeting.

A copy of the meeting minutes are available for public inspection at St. Tammany Parish Communications District, 28911 Krentel Rd. Lacombe, LA 70445 or at www.stp911.org within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

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4. Review and Discuss 15 Year Revenue and Expense Projections.

Rodney Hart presents the 15 year budget. (Versions A,B&C)

Chris Kauffman ask for clarification on fund balances and reserve. General discussion follows.

Rodney Hart suggests that Plan B of the 15 year budget is a plan that we can continue to operate on and be ok. That would include increasing the radio system payment.

Gene Bellisario would like more time to digest it. Suggests a Special Finance Committee meeting in 2 or 3 weeks from now. Gene discusses the decline in the Land Line Revenue.

Jake Airey in @ 10:39 am

Julie Watson out @ 10:39 am

Special Financial Committee meeting scheduled for November 12, 2020, 9:00 am.

5. Review, Discuss and Consider Approval of 2020 Amended Budget

Rodney Hart presents 2020 Amended Budget. General discussion follows.

General Discussion

Tiffany Carrasco and Merrick Tassin recommend the BOC adopt the 2020 Amended Budget.

6. Review, Discuss and Consider Approval of 2021 Proposed Budget

Rodney Hart presents 2021 Proposed Budget. General discussion follows.

Topic is tabled until November, 2020 board meeting.

John Evans asks that Rodney Hart bring the employee breakdown for insurance to Special Finance Committee meeting to discuss.

John Evans suggests that the committee may be interested in a new Audit firm next year.

Tiffany Carrasco and Merrick Tassin recommends that Rodney Hart get quotes from other firms.

Motion: A motion was made by Tiffany Carrasco recommend to raise the radio budget from \$750,000.00 to \$1,000,000.00.

Support: Merrick Tassin

Ayes: Tiffany Carrasco and Merrick Tassin

Nays: Gene Bellisario

Absent: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

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Motion: A motion was made by Tiffany Carrasco to adopt the 2021 Budget Version B that includes the \$1,000,000.00 for radio budget.

Support: Merrick Tassin

Ayes: Tiffany Carrasco and Merrick Tassin

Nays: Gene Bellisario

Absent:

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

7. Adjourn

Motion: A motion was made by Tiffany Carrasco to adjourn at 11:05 am.

Support: Merrick Tassin

Ayes: Gene Bellisario, Tiffany Carrasco and Merrick Tassin

Nays: 0

Absent:

Abstain: 0

Chairman asked for any further discussion or public comment, no response.