

Board of Commissioners Meeting Minutes

Date: December 16th, 2020
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:08am.

A roll call was ordered by the Chairman, report as follows:

Present: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, Jake Airey

Absent: Randy Fandal and Marty Dean

A quorum was present.

Other Attendees: Rodney Hart, Sean Spansel, Stephanie Boykin, Julie Watson, Chris Kauffman, Matt Parish

1. Certification of Inability to Operate to Lack of Quorum

2. Consider Approval of November 2020 Regular Meeting Minutes.

Motion: A motion was made by Gene Bellisario to approve November 2020 Regular Meeting Minutes.

Support: Seconded by Merrick Tassin.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Jake Airey

Absent: Randy Fandal and Marty Dean

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of November 2020 Finance Committee Special Meeting Minutes.

Motion: A motion was made by Gene Bellisario to approve November 2020 Finance Committee Special Meeting Minutes.

Support: Seconded by Merrick Tassin.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Jake Airey

Absent: Randy Fandal and Marty Dean

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Consider Approval of November 2020 Financial Statements.

Motion: A motion was made by Gene Bellisario to approve November 2020 Financial Statements.

Support: Seconded by Jake Airey.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Jake Airey

Absent: Randy Fandal and Marty Dean

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

5. Consider Approval of the 2020 Amended Budget.

Motion: A motion was made by Gene Bellisario to approve the 2020 Amended Budget.

Support: Seconded by Merrick Tassin.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Jake Airey

Absent: Randy Fandal and Marty Dean

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

6. Consider Approval of the 2021 Proposed Budget

Motion: A motion was made by Gene Bellisario to approve the 2021 Proposed Budget.

Support: Seconded by Merrick Tassin.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Jake Airey

Absent: Randy Fandal and Marty Dean

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

7. Officer Elections for 2021.

Motion: A motion was made by Gene Bellisario to elect John Evans as Chairman of the STPCD for 2021.

Support: Seconded by Merrick Tassin.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Jake Airey

Absent: Randy Fandal and Marty Dean

Nays: 0

Abstain: 0

Motion: A motion was made by Gene Bellisario to elect Merrick Tassin as Vice Chairman of the STPCD for 2021.

St. Tammany Parish Communications District

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

Support: Seconded by Jake Airey

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Jake Airey

Absent: Randy Fandal and Marty Dean

Nays: 0

Abstain: 0

John Evans comments that there are no other changes needed to the committee.

Chairman asked for any further discussion or public comment, no response.

8. Director's Report

Rodney Hart presented the November 2020 PSAP Call Statistics: 9,688 total 911 calls. All met 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

Rodney Hart comments on the great job the parish has done with repairing the road at the center.

Fire District 1 will hold a public press release at STPCD on December 28th @ 10:00am.

Chris Kauffman presents the roll out of orientation, computers and technology with the Unifire employees and supervisors.

Chris Kauffman invites Rodney Hart and John Evans to speak at the press conference.

Chris Kauffman discusses the Pro-QA software that Fire District 1 is purchasing and the new HIPPA training for the employees.

Sean Spansel presents Athena Walker's Public Education update. Athena has reached out FD 1 CIO about the charging of the oxygen units. Athena has also held an APCO class with agency's employees December 7-11, 2020.

9. Unifire QA Report

Julie Watson presents a sample report that will be coming from Fire District 1.

Sean Spansel presented the November 2020 UniFire Call Statistics. The total calls dispatched for November was 1,139, average phone score 99.13%. The average call process time was 57 seconds. Total 9-1-1 calls, answered was 920. The call answer times were acceptable by PIAL/NFPA standards.

Merrick Tassin discussed the Fire Prevention Bureau of the parish making a fire safety video.

Merrick Tassin asks Tiffany Carrasco about the Zoom meeting for CAD. Tiffany Carrasco clarifies the cost is not \$40,000,000.00.

Julie Watson asks Tiffany Carrasco if there was consideration for the Fire Districts to join in and if there were grants to fund the CAD.

Merrick Tassin asks how the outside CAD will work with the new CAD.

General Discussion follows.

Chris Kauffman asks for a discussion with STPCD and other agencies to split the cost of CAD.

St. Tammany Parish Communications District

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

General Discussion Follows.

10. Adjournment

Motion: A motion was made by Jake Airey at 11:36am to adjourn.

Support: Seconded by Gene Bellisario

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Tiffany Carrasco, and Jake Airey

Absent: Randy Fandal and Marty Dean

Nays: 0

Abstain: 0