

## Board of Commissioners Meeting Minutes

**Date:** May 19th, 2021  
**Time:** 11:00 am  
**Location:** 28911 Krentel Road Lacombe, LA 70445

---

### Call to Order

The meeting was called to order at 11:09am.

A roll call was ordered by the Chairman, report as follows:

**Present:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal

**Absent:** Tiffany Carrasco, Jake Airey, James Davis

**A quorum was present.**

Other Attendees: Rodney Hart, Sean Spansel, Stephanie Boykin, Michelle Treschwig, Chad Duffaut, Julie Watson, Kenneth Moore

---

### 1. Certification of Inability to Operate to Lack of Quorum

### 2. 2020 Audit Presentation – Michelle Treschwig

Michelle Treschwig with Kushner Lagraize presents the 2020 audit report.

The major change for 2020 is presentation. The report was unmodified. No significant deficiencies or material weaknesses according. Financial presentation changed basis as did the accounting basis. In prior years, we presented as governmental funds, 2021 the District is presenting as proprietary fund.

Merrick Tassin comments on additional detail of reporting compared to past years.

General discussion follows.

Gene Bellisario requests a digital copy of the presentation to be emailed to the board members.

John Evans for the record, asks Michelle Treschwig for any recommendations for future audits.

Michelle Treschwig says there will be very little and it has already been set in place.

**Motion: A motion was made** by Merrick Tassin to accept the 2020 Financial Audit of STPCD.

**Support:** Seconded by Randy Fandal.

**\*Roll Call Vote\***

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal

**Absent:** Tiffany Carrasco, Jake Airey, James Davis

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

Michelle Treschwig out at 11:28 am.

---

### **3. Consider Approval of April 2021 Regular Meeting Minutes.**

**Motion:** A motion was made by Merrick Tassin to approve April 2021 Regular Meeting Minutes.

**Support:** Seconded by Gene Bellisario.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal

**Absent:** Tiffany Carrasco, Jake Airey, James Davis

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### **4. Consider Approval of April 2021 Financial Reports.**

**Motion:** A motion was made by Gene Bellisario to approve April 2021 Financial Reports

**Support:** Seconded by Merrick Tassin.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal

**Absent:** Tiffany Carrasco, Jake Airey, James Davis

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### **5. Public Education Report**

Rodney Hart informs the Board that Athena Walker is currently teaching summer camps, safe sitter course and in service for the Sheriff's Office.

### **6. Director's Report**

Rodney Hart informs the Board on thunderstorm issues with the A/C, back gate and water at the facility.

Rodney Hart informs the Board that he will not be present for the June 2021 BOC meeting. Sean Spansel will take over the meeting duties.

Merrick Tassin asks Rodney Hart if all contracts are current prior to hurricane season.

Rodney Hart confirms that all contracts are up to date and active.

Rodney Hart informs the Board on PSAP managers meeting and Banking RFP.

Rodney Hart presented the April 2021 PSAP Call Statistics: 10,919 total 911 calls. All met 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

**St. Tammany Parish Communications District**

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

---

## **7. Fire QA Report**

Julie Watson presented the April 2021 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.19% and calls answered under 40 seconds was 99.95%. Total 9-1-1 calls answered was 1,987. The call answer times were acceptable by PIAL/NFPA standards.

Julie Watson informs the Board that cutover was April 21<sup>st</sup> and the supervisors are doing Quality Assurance.

Julie Watson presents a gift to Athena Walker for her efforts during Telecommunicator's Week. Julie Watson wanted the Board to know that Athena Walker is appreciated.

Merrick Tassin asks about updates on personnel. Julie Watson informs the board that there are 2 new dispatchers on the floor and are in training.

## **8. Adjournment**

**Motion:** A motion was made by Gene Bellisario at 11:47am to adjourn.

**Support:** Seconded by Merrick Tassin.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal

**Absent:** Tiffany Carrasco, Jake Airey, James Davis

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.