

Board of Commissioners Meeting Minutes

Date: July 21, 2021
Time: 11:00 a.m.
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:21am.

A roll call was ordered by the Chairman, report as follows:

Present: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

A quorum was present.

Other Attendees: Rodney Hart, Sean Spansel, Stephanie Boykin, Matt Parish

1. Consider Approval of June 2021 Regular Meeting Minutes.

Motion: A motion was made by Gene Bellisario to approve June 2021 Regular Meeting Minutes.

Support: Seconded by James Davis.

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of June 2021 Financial Reports.

Motion: A motion was made by Gene Bellisario to approve June 2021 Financial Reports.

Support: Seconded by Bret Ibert.

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of Resolutions adding and removing Members for Banking Transactions

Rodney Hart presents the following resolutions.

a.) Resolution #1 - Remove Marty Dean

ROLL CALL VOTE

Motion: A motion was made by Gene Bellersario to remove Marty Dean from Banking Transactions.

Support: Seconded by Jake Airey.

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

b.) Resolution #2 - Remove Tiffany Carrasco

ROLL CALL VOTE

Motion: A motion was made by Gene Bellersario to remove Tiffany Carrasco from Banking Transactions.

Support: Seconded by Jake Airey.

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

c.) Resolution #3 - Add James Davis

ROLL CALL VOTE

Motion: A motion was made by Gene Bellersario to add James Davis to Banking Transactions.

Support: Seconded by Jake Airey.

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

d.) Resolution #4 - Add Bret Ibert

ROLL CALL VOTE

Motion: A motion was made by James Davis to add Bret Ibert to Banking Transactions.

Support: Seconded by Gene Bellesario.

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

e.) Resolution #5 - Add Sean Spansel

ROLL CALL VOTE

Motion: A motion was made by Gene Bellisario to add Sean Spansel to Banking Transactions.

Support: Seconded by Bret Ibert.

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Consider Approval to Update Accounting Policies to reflect Deputy Director's Authorizations

Rodney Hart discusses the changes in the policies where the Deputy Director would be authorized to approve invoices for payment and sign checks in the event the Executive Deputy was out of office.

Gene Bellisario requests to see the wording in the policy.

Rodney Hart expresses that the wording now says Director. The board will make the decisions on the wording and the changes can be made.

Gene Bellisario requests that the policy be passed through legal and presented at the next board meeting.

General discussion follows on the concerns from board members.

Motion: A motion was made by Gene Bellisario to postpone item number 4, Accounting Policies to reflect Deputy Director Authorization.

Support: Seconded by Bret Ibert.

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

Motion: A motion was made by Gene Bellisario that STPCD prepare the document and sent to Emily Couvillion for review.

Support: Seconded by Jake Airey.

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

5. Public Education Report

Sean Spansel presents Public Education for Athena Walker. Athena Walker is currently teaching APCO class for Fire District #1 and Sheriff's Office. Athena has also attended several camps including Boy's and Girls Club, Kid Camp (East and West), Pelican Camp, First Baptist Church, Teacher Appreciation, Back to School.

6. Director's Report

a.) Facility Update

Rodney Hart is following the Governor of Louisiana and Parish President on COVID-19 updates.

General discussion follows.

b.) Call Stats

Rodney Hart presented the June 2021 PSAP Call Statistics: 11,123 total 911 calls. All agencies met the 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

c.) Discuss Insurance Renewal

Rodney Hart presents employer retirement contribution for 2022 has reduced from 12.25 percent to 11.5 percent.

Merrick Tassin requests a copy of the newsletter that provides this information.

The facility insurance and vehicle insurance has dropped a small amount due to the sale of a vehicle. There is a small increase for the facility insurance but nothing major. The percent of increase is right at 2 percent. Healthcare will potentially be an 11.5 percent increase (\$8,000 per year) for 2022.

General discussion follows.

7. Fire QA Report

Matt Parish presented the June 2021 Fire District 1 Call Statistics. Calls answered under 10 seconds was 98.84% and calls answered under 40 seconds was 99.95%. Total 9-1-1 calls answered was 3,146. The call answer times were acceptable by PIAL/NFPA standards.

St. Tammany Parish Communications District

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

8. Adjournment

Motion: A motion was made by Gene Bellisario at 12:13 pm to adjourn.

Support: Seconded by Bret Ibert.

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.