

Board of Commissioners Meeting Minutes

Date: November 17, 2021
Time: Following the Finance Committee Meeting
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:08 am.

A roll call was ordered by the Chairman, report as follows:

Present: John Evans (Zoom), Merrick Tassin, Gene Bellisario, James Davis

Absent: Randy Fandal, Jake Airey, Bret Ibert

A quorum was present.

Other Attendees: Rodney Hart, Sean Spansel, Stephanie Boykin, Matt Parish

1. Consider Approval of October 2021 Regular Meeting Minutes.

Motion: A motion was made by Gene Bellisario to approve October 2021 Regular Meeting Minutes.

Support: Seconded by James Davis.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, James Davis

Absent: Randy Fandal, Jake Airey, Bret Ibert

Nays: 0

Abstain: 0

Vice Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of October 2021 Finance Committee Meeting Minutes.

Motion: A motion was made by Gene Bellisario to approve October 2021 Financial Committee Meeting Minutes.

Support: Seconded by: James Davis.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, James Davis

Absent: Randy Fandal, Jake Airey, Bret Ibert

Nays: 0

Abstain: 0

Vice Chairman asked for any further discussion or public comment, no response.

John Evans thanks the Board for allowing him to join via Zoom call.

3. Consider Approval of October 2021 Personnel Committee Minutes

Motion: A motion was made by Gene Bellisario to approve October 2021 Personnel Committee Meeting Minutes.

Support: Seconded by: James Davis.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, James Davis

Absent: Randy Fandal, Jake Airey, Bret Ibert

Nays: 0

Abstain: 0

Vice Chairman asked for any further discussion or public comment, no response.

4. Consider Approval of October 2021 Financial Statements.

Motion: A motion was made by Gene Bellisario to approve October 2021 Financial Statements.

Support: Seconded by: James Davis.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, James Davis

Absent: Randy Fandal, Jake Airey, Bret Ibert

Nays: 0

Abstain: 0

Vice Chairman asked for any further discussion or public comment, no response.

5. Consider Approval of the 2021 Amended Budget Updates

Motion: A motion was made by Gene Bellisario to approve the 2021 Amended Budget Updates

Support: Seconded by: Merrick Tassin.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, James Davis

Absent: Randy Fandal, Jake Airey, Bret Ibert

Nays: 0

Abstain: 0

Roll Call Vote

Ayes: John Evans, Merrick Tassin, Gene Bellisario, James Davis

Absent: Randy Fandal, Jake Airey, Bret Ibert

Nays: 0

Abstain: 0

Vice Chairman asked for any further discussion or public comment, no response.

6. Consider Approval of the 2022 Proposed Budget Updates

Motion: A motion was made by Gene Bellisario to approve 2022 Proposed Budget Updates.

Support: Seconded by: James Davis.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, James Davis

Absent: Randy Fandal, Jake Airey, Bret Ibert

St. Tammany Parish Communications District

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

Nays: 0

Abstain: 0

Roll Call Vote

Ayes: John Evans, Merrick Tassin, Gene Bellisario, James Davis

Absent: Randy Fandal, Jake Airey Bret Ibert

Nays: 0

Abstain: 0

Vice Chairman asked for any further discussion or public comment, no response.

7. Public Education – Athena Walker

Sean Spansel informs the Board that Athena Walker has been out due to illness and does not have any updates for the Board.

8. Director's Report

a.) Facility Update

Rodney Hart informs the Board that the Sinkhole project is complete and Fiber is being ran to the back gate.

Merrick Tassin asks where we are with FEMA/insurance for post Hurricane Ida damage.

Rodney Hart informs the Board that we are working with FEMA & the insurance company to get this matter taken care of.

Merrick Tassin asked about the status of the Over Air Antenna.

Rodney Hart informs the Board that this will be addressed in 2022.

Rodney Hart suggests to the Board that we discontinue Zoom Calls for Board Meetings as of November 2021.

Merrick Tassin asks that the Zoom Calls be extended through December 2021.

Rodney Hart reminds the Board of the completed Ethics and Sexual Harassment class. If the training is not complete, please do so. A report must be completed and submitted to the Legislative Auditors.

The Board requests a review of Dispatch expenditures from Fire District 1 for 2021.

Matt Parish will contact Chad Dufaut for the information and it will be submitted for the January 2022 Board meeting.

Call Stats

Rodney Hart presented the October 2021 PSAP Call Statistics: 11,188 total 911 calls. All agencies met the 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

James Davis congratulates dispatchers for being second to none on their call answering numbers and standards.

Rodney Hart informs the Board that the application has been applied to the subdivide the adjacent property. The Planning Commission Meeting will be held on December 14, 2021.

9. Fire QA Report

Matt Parish presented the October 2021 Fire District 1 Call Statistics. Calls answered under 10 seconds was 98.83% and calls answered under 40 seconds was 100%. Total 9-1-1 calls answered was 2,006. The call answer times were acceptable by PIAL/NFPA standards.

Merrick Tassin ask about recruitment.

Motion: A motion was made by Gene Bellisario at 11:25 am to enter executive session.

Support: Seconded by James Davis

Ayes: John Evans, Gene Bellisario, Merrick Tassin, James Davis

Absent: Randy Fandal, Jake Airey, Bret Ibert

Nays: 0

Chairman asked for any further discussion or public comment, no response.

Motion: A motion was made by Gene Bellisario at 11:35 am to exit executive session.

Support: Seconded by James Davis

Ayes: John Evans, Gene Bellisario, Merrick Tassin, James Davis

Absent: Randy Fandal, Jake Airey, Bret Ibert

Nays: 0

Chairman asked for any further discussion or public comment, no response.

Motion: A motion was made by Gene Bellisario to approve the recommendation to the Board for salary increase for Rodney Hart that was discussed in Executive Session

Support: Seconded by James Davis

Ayes: John Evans, Gene Bellisario, Merrick Tassin, James Davis

Absent: Randy Fandal, Jake Airey, Bret Ibert

Nays: 0

Chairman asked for any further discussion or public comment, no response.

10. Adjournment

Motion: A motion was made by Gene Bellisario at 11:38 am to adjourn.

Support: Seconded by James Davis

Ayes: John Evans, Gene Bellisario, Merrick Tassin, James Davis

Absent: Randy Fandal, Jake Airey, Bret Ibert

Nays: 0

Chairman asked for any further discussion or public comment, no response.