

## Board of Commissioners Meeting Minutes

**Date:** December 15, 2021  
**Time:** Following the Finance Committee Meeting  
**Location:** 28911 Krentel Rd. Lacombe, LA 70445

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### Call to Order

The meeting was called to order at 11:08 am.

A roll call was ordered by the Chairman, report as follows:

**Present:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, Bret Ibert

**Absent:** James Davis

**A quorum was present.**

Other Attendees: Rodney Hart, Stephanie Boykin, Athena Walker, Kaylene Smith

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### 1. Consider Approval of November 2021 Regular Meeting Minutes.

**Motion:** A motion was made by Gene Bellisario to approve November 2021 Regular Meeting Minutes.

**Support:** Seconded by Randy Fandal.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, Bret Ibert

**Absent:** James Davis

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 2. Consider Approval of November 2021 Finance Committee Meeting Minutes.

**Motion:** A motion was made by Gene Bellisario to approve November 2021 Financial Committee Meeting Minutes.

**Support:** Seconded by Jake Airey.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, Bret Ibert

**Absent:** James Davis

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 3. Consider Approval of November 2021 Public Hearing Minutes

**Motion:** A motion was made by Merrick Tassin to approve November 2021 Public Hearing Minutes

**Support:** Seconded by Bret Ibert.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, Bret Ibert

**Absent:** James Davis

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

#### **4. Consider Approval of November 2021 Financial Statements.**

**Motion:** A motion was made by Gene Bellisario to approve November 2021 Financial Statements.

**Support:** Seconded by: Jake Airey.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, Bret Ibert

**Absent:** James Davis

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

#### **5. Consider Approval of the 2021 Amended Budget**

**Motion:** A motion was made by Gene Bellisario to approve the 2021 Amended Budget

**Support:** Seconded by: Merrick Tassin.

**\*Roll Call Vote\***

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, Bret Ibert

**Absent:** James Davis

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

#### **6. Consider Approval of the 2022 Proposed Budget**

**Motion:** A motion was made by Merrick Tassin to approve 2022 Proposed Budget.

**Support:** Seconded by: Gene Bellisario.

**\*Roll Call Vote\***

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, Bret Ibert

**Absent:** James Davis

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

## 7. Officer Elections for 2022

**Motion:** A motion was made by Merrick Tassin to elect John Evans as Chairman of the STPCD for 2022.

**Support:** Seconded by Gene Bellisario.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, Bret Ibert

**Absent:** James Davis

**Nays:** 0

**Abstain:** 0

**Motion:** A motion was made by Jake Airey to elect Merrick Tassin as Vice Chairman of the STPCD for 2021.

**Support:** Seconded by Bret Ibert.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, Bret Ibert

**Absent:** James Davis

**Nays:** 0

**Abstain:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

## 8. Public Education Report – Athena Walker

Athena Walker reports to the Board that PSAP training has been scheduled for January. She has been in contact with the schools and will be conducting Safe Sitter classes.

John Evans asks the Board to add a new item to the agenda to renew the PSAP agreement for the St. Tammany Parish Sheriff's Office.

**Motion:** A motion was made by Merrick Tassin to add a new agenda item to renew the PSAP agreement for the St. Tammany Parish Sheriff's Office.

**Support:** Seconded by Jake Airey.

**\*Roll Call Vote\***

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, Bret Ibert

**Absent:** James Davis

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

## 9. Director's Report

### a.) Facility Update

Rodney Hart informs the Board the act of sale for the adjacent property is January 14, 2022.

The fiber has been completed to the back gate of the property and the sink hole on the side of the building has been completed.

Over the air antenna, fuel tanks, and generator for the backup center will be completed in 2022.

**Motion:** A motion was made by Merrick Tassin to renew the PSAP contract with STPSO.

**Support:** Seconded by Jake Airey.

#### **\*Roll Call Vote\***

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey

**Absent:** James Davis

**Nays:** 0

**Abstain:** Bret Ibert

Chairman asked for any further discussion or public comment, no response.

### b.) Call Stats

Rodney Hart presented the November 2021 PSAP Call Statistics: 10,322 total 911 calls. All agencies met the 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

John Evans informs the Board that Zoom meetings will be discontinued starting in January 2022.

General discussion follows.

John Evans asks that Fire District #1 present 2021 Budget vs Actual.

Merrick Tassin informs the Board that it will be done in 2022 around February or March.

General Discussion follows.

John Evans addresses the Board concerning any changes needing to be made to the Board and Committees. At this time, there are no changes needed.

#### **Finance Committee**

Gene Bellisario – Chairman

**St. Tammany Parish Communications District**

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

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Merrick Tassin

Bret Ibert

**Personnel Committee**

Bret Ibert - Chariman

Gene Bellissario

James Davis

**By-Law Committee**

Randy Fandal – Chairman

Merrick Tassin

Jake Airey

**Secretary/Treasurer of BOC**

Gene Bellissario

Merrick Tassin asks if the By-Laws Committee needs to meet.

Rodney Hart informs the Board that the By-Laws Committee would need to meet for review. One revision would be to change the St. Tammany Parish Communications District #1 address from Boston Street to our current location. The By-Laws Committee may want to address the per-diem for Board members also.

John Evans asks the Board members how they felt about receiving per-diem.

General Discussion follows.

Chairman asked for any further discussion or public comment, no response.

## **10. Fire QA Report**

Kaylene Smith presented the November 2021 Fire District 1 Call Statistics. Calls answered under 10 seconds was 98.98% and calls answered under 40 seconds was 100%. Total 9-1-1 calls answered was 2,060. The call answer times were acceptable by PIAL/NFPA standards.

General Discussion follows.

Chairman asked for any further discussion or public comment, no response.

## **11. Adjournment**

**Motion:** A motion was made by Merrick Tassin at 11:28 am to adjourn.

**Support:** Seconded by Jake Airey.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, Bret Ibert

**Absent:** James Davis

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**Nays: 0**

**Abstain: 0**

Chairman asked for any further discussion or public comment, no response.