St. Tammany Parish Communications District
28911 Krentel Rd.
Lacombe, LA 70445
Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

Board of Commissioners Meeting Minutes

Date: September 21, 2022
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:16 am.

A roll call was ordered by the Chairman, report as follows:

Present: John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, James Davis

Absent: Bret Ibert

A quorum was present.

Other Attendees: Rodney Hart, Sean Spansel, Danielle Spadoni, Chad Duffaut & Chris Kaufmann

1. Consider Approval of the August 2022 Financial Reports.

Motion: **A motion was made** by Gene Bellisario to approve the August 2022 Financial Reports.

Support: Jake Airey
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, James Davis
Nays: 0
Absent: Bret Ibert
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of the August 2022 Financial Meeting Minutes.

Motion: **A motion was made** by Merrick Tassin to approve the August 2022 Financial Meeting Minutes.

Support: James Davis
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, James Davis
Nays: 0
Absent: Bret Ibert
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of the August 2022 Regular Meeting Minutes

Motion: **A motion was made** by Merrick Tassin to approve the August 2022 Regular Meeting Minutes.

Support: Gene Bellisario
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, James Davis
Nays: 0
Absent: Bret Ibert
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Discuss and Consider Approval of the New Banking Contract

Rodney Hart informed the Board that he contacted Hancock Whitney, Regions Bank and Capitol One to see about getting a new banking contract. Hancock Whitney and Regions were the only two to reply.

- Regions wanted $329 a month for fees and approved 0.01% interest for two years
- Hancock Whitney (who were currently bank with now) wanted $185 a month in fees and 1.73% interest – net close to $100,000

It was recommended in the Finance Committee meeting to extend the District's contract with Hancock Whitney Bank for 2 years.

Motion: **A motion was made** by Gene Bellisario, by recommendation of the Finance Committee, to extend the District's banking contract with Hancock Whitney Bank for another two years.

ROLL CALL VOTE

Support: James Davis
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, James Davis
Nays: 0
Absent: Bret Ibert
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

5. Discuss and Consider Approval of GIS Tech Salary

Rodney Hart informed the Board that the GIS Technician position has been open for 2 months. The District conducted many interviews and offered the position twice, only to be declined due to difficulty in locating affordable apartments in the area. The District conducted research on salary options for this position in the state of Louisiana and Rodney Hart asked the Board to consider giving him the option to raise the salary in hopes of securing a candidate.

John Evans stated it's within Rodney's authority to make these changes as deemed necessary.

Randy Fandal stated we should cap the starting salary to $40,000

Motion: **A motion was made** by Merrick Tassin to set a cap of the initial salary of the GIS Technician position to $40,000

ROLL CALL VOTE

Support: Gene Bellisario
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, James Davis
Nays: 0
Absent: Bret Ibert
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

6. Review, Discuss and Consider Approval of Financial Support of Future Projects

i. Review 10 Year Projection
b. Maintenance/Shelter Facility
c. 700 Radio System

Chris Kaufmann apologized to the Board for confusing discussions on the Fire Dispatch Agreement being included on the 10 Year Projection agenda item.

The Fire Dispatch Agreement, per a motion in the prior Finance Committee Meeting, will be included in next meetings agenda discussions.

Motion: **A motion was made** by Gene Bellisario to approve the recommendation of the Finance Committee to budget $1.5 million towards the construction of a new maintenance/shelter facility.

ROLL CALL VOTE

Support: Randy Fandal
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, James Davis
Nays: 0
Absent: Bret Ibert
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

John Evans informed the Board of a discussion heard over the radio discussing Jefferson Parish 9-1-1 having 87% of calls coming from cellular devices.

General Discussion Follows

7. Public Education Report

Sean Spansel presented the Public Education report in place of Athena Walker.

- School presentations have resumed with a very busy schedule.
- Participating in Drivers Education presentation and information tables at several back-to-school and community events
    - Public School & Head Start registration sites**,** Northshore Expo, Community Christian Concern Cook-Off, Children's Wish Tournament and SMH Parenting Center
- Planning events for October
    - National Night Out, Red Ribbon Week, Mental Health Expo and Monster Mash
    - Attending EMS Refresher course with Fire District 6

8. Director's Report

a. Rodney Hart presented the August 2022 PSAP Call Statistics: 9,536 total 911 calls. All agencies met the 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

b. Rodney Hart updated the status of facility and district projects to the Board.
    - The sink hole on the West side of the facility was worked on recently and believe we have solved the issue.
    - Transportable generator was picked up and load tested at the backup center by Pan American.
    - Over-the-Air Antenna installation was completed. A few days after completion, Charter was on site stating our system was causing backfeed into their local node causing customers to be knocked off. Equipment reverted to the way prior for Charter testing, awaiting response from antennae company for a fix.
    - Mandeville PD has requested to become a primary dispatch again, will be moving from their current position in the center to an area closer to Slidell PD to open the ability to share resources.

9. Fire QA Report

Chad Duffaut presented the August 2022 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.36% and calls answered under 20 seconds was 100%. Total 9-1-1 calls answered was 2,189. The call answer times were acceptable by PIAL/NFPA standards.

Chris Kaufmann informed the Board on Fire District 1's intent to become accredited in their ProQA software, currently no one in the area is accredited.

General Discussion Follows.

10. Adjournment

Motion: **A motion was made** by Randy Fandal at 11:44 am to adjourn.

Support: Jake Airey
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Randy Fandal, Jake Airey, James Davis
Nays: 0
Absent: Bret Ibert
Abstain: 0

Chairman asked for any further discussion or public comment, no response.