

## Board of Commissioners Meeting Minutes

**Date:** May 18, 2022  
**Time:** 11:00 am  
**Location:** 28911 Krentel Road Lacombe, LA 70445

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### Call to Order

The meeting was called to order at 11:05am.

A roll call was ordered by the Chairman, report as follows:

**Present:** John Evans, Merrick Tassin, Gene Bellisario, Jake Airey and James Davis

**Absent:** Randy Fandal, Bret Ibert

**A quorum was present.**

Other Attendees: Rodney Hart, Sean Spansel, Stephanie Boykin, Athena Walker, Matt Parish, Chad Duffaut, Michelle Treschwig

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### 1. 2021 Audit Review by Michelle Treschwig, Kushner Lagraize CPA's

Michelle Treschwig presented the 2021 audit review.

Michelle Treschwig informs the Board that there were no findings in the 2021 Audit.

**Motion: A motion was made** by Merrick Tassin to accept the 2021 Audit Review.

**\*ROLL CALL\***

**Support:** Seconded by James Davis.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Jake Airey, James Davis

**Absent:** Randy Fandal, Bret Ibert

**Nays: 0**

**Abstain: 0**

Chairman asked for any further discussion or public comment, no response.

Michelle Treschwig out at 11:11 am.

### 2. Consider Approval of April 2022 Financial Reports.

**Motion: A motion was made** by Gene Bellisario to approve April 2022 Financial Reports.

**Support:** Merrick Tassin.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Jake Airey, James Davis

**Absent:** Randy Fandal, Bret Ibert

**Nays: 0**

**Abstain: 0**

Chairman asked for any further discussion or public comment, no response.

### **3. Consider Approval of the April 2022 Financial Meeting Minutes**

**Motion:** A motion was made by Gene Bellisario to approve April 2022 Financial Meeting Minutes.

**Support:** Merrick Tassin

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Jake Airey, James Davis

**Absent:** Randy Fandal, Bret Ibert

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### **4. Consider Approval of April 2022 Regular Meeting Minutes**

**Motion:** A motion was made by James Davis to approve the Regular Meeting Minutes.

**Support:** Merrick Tassin

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Jake Airey, James Davis

**Absent:** Randy Fandal, Bret Ibert

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### **5. Approve a Resolution Removing Deputy Director from Check Signing Authorization**

Rodney Hart explains to the Board why this resolution is needed. During the 2021 audit with Kushner and Lagraize, we were made aware that the Deputy Director having ability to be a check signer and having access to the accounting software is a conflict.

**Motion:** A motion was made by Gene Bellisario to approve the Resolution to remove the Deputy Director from Check Signing ability.

**\*ROLL CALL\***

**Support:** Merrick Tassin

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Jake Airey, James Davis

**Absent:** Randy Fandal, Bret Ibert

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

## **6. Discuss and Consider Approval to Hire an architect and Civil Engineering Firm**

Merrick Tassin informs the Board of the information discussed in the Building Committee Meeting.

General Discussion Follows

## **7. Discuss and Consider Changing June Meeting to June 8, 2022**

Rodney Hart explains to need to have the June 2022 Finance Committee and Board of Commissioners Meeting changed to June 8, 2022.

The Board agreed on the date change.

## **8. Public Education**

Athena Walker thanks Fire District 1 for the gift that was given for her efforts in Telecommunicators Week.

Athena Walker informs the Board that the NENA/APCO Symposium was a great event and offered a lot of education

Athena Walker participated in the Coroner's Office Expo.

APCO classes were held for new employees.

Athena Walker says that there will be many summer programs that she will be involved in, continued involvement with the Coroner's Office and Stop the Bleed.

## **9. Directors Report**

Rodney Hart presented the April 2022 PSAP Call Statistics: 10,042 total 911 calls. All agencies met the 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

Facility Updates:

- The order has been placed for the backup generator for Champagne Street
- Currently working on hurricane season preparations.

Merrick Tassin asks if all items from Hurricane Ida have been completed and the update on the over the air antenna.

Rodney Hart informs the Board that all things have been done and we are currently waiting on a component for the over the air antenna.

## **10. Fire QA**

Matt Parish presented the April 2022 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.17% and calls answered under 20 seconds was 100%. Total 9-1-1 calls answered was 2,141. The call answer times were acceptable by PIAL/NFPA standards.

General Discussion Follows

Sean Spansel informs the Board that St. Bernard Parish Communications came for a visit to view our facilities.

## **11. Adjournment**

**Motion:** A motion was made by Gene Bellisario at 11:37 am to adjourn.

**Support:** James Davis

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Jake Airey, James Davis

**Absent:** Randy Fandal, Bret Ibert

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.