

Board of Commissioners Meeting Minutes

Date: January 18th, 2023
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:05am.

A roll call was ordered by the Chairman, report as follows:

Present: John Evans, Merrick Tassin, Gene Bellisario, Jake Airey

Absent: Randy Fandal, James Davis, Bret Ibert

A quorum was present.

Other Attendees: Rodney Hart, Sean Spanel, Stephanie Boykin, Matt Parish

John Evans informs the Board that the Building Committee did not have a quorum. The information will be discussed in the Board Meeting.

1. Consider Approval of December 2022 Public Hearing Minutes

Motion: A motion was made by Gene Bellisario to approve December 2022 Public Hearing Minutes.

Support: Seconded by Jake Airey.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Jake Airey

Absent: Randy Fandal, James Davis, Bret Ibert

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of December 2022 Regular Meeting Minutes

Motion: A motion was made by Gene Bellisario to approve December 2022 Regular Meeting Minutes.

Support: Seconded by Jake Airey.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Jake Airey

Absent: Randy Fandal, James Davis, Bret Ibert

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of December 2022 Finance Reports

Motion: A motion was made by Gene Bellisario to approve December 2022 Financial Report.

Support: Seconded by Merrick Tassin

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Jake Airey
Absent: Randy Fandal, James Davis, Bret Ibert
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Consider Approval of December 2022 Financial Meeting Minutes.

Motion: A motion was made by Gene Bellisario to approve December 2022 Finance Meeting Minutes.

Support: Seconded by Merrick Tassin.
Ayes: John Evans, Merrick Tassin, Gene Bellisario, Jake Airey
Absent: Randy Fandal, James Davis, Bret Ibert
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

5. Consider Approval of Resolution 23-0118-01 Adopting the Amended 2022 Budget.

Jake Airey asks about income and trends in revenue.

General discussion follows.

Merrick Tassin asks if we are receiving revenue from Vexus.

Sean Spansel comments that we will look into this.

Motion: A motion was made by Gene Bellisario to adopt the Resolution 23-0118-01.

Support: Seconded by Jake Airey.

Roll Call Vote

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Jake Airey
Absent: Randy Fandal, James Davis, Bret Ibert
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

6. Consider Approval of Resolution 23-0118-02 Adopting the 2023 Budget.

Motion: A motion was made by Gene Bellisario to adopt the Resolution 23-0118-02.

Support: Seconded by Jake Airey.

St. Tammany Parish Communications District

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

Roll Call Vote

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Jake Airey

Absent: Randy Fandal, James Davis, Bret Ibert

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

7. Elect Officers and Complete Committee Appointments for 2023

John Evans asks to hold off on Committees until the open seat is filled.

Motion: Merrick Tassin nominates John Evans as the Chariman of St. Tammany Parish Communications District for 2023.

Support: Seconded by Jake Airey

Roll Call Vote

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Jake Airey

Absent: Randy Fandal, James Davis, Bret Ibert

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

Motion: Jake Airey nominates Merrick Tassin as Vice Chairperson of St. Tammany Parish Communications District for 2023. This is seconded by Gene Bellisario.

Support: Seconded by Gene Bellisario

Roll Call Vote

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Jake Airey

Absent: Randy Fandal, James Davis, Bret Ibert

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

John Evans appoints Gene Bellisario as Treasurer of the St. Tammany Parish Communications District for 2023.

8. Discuss and Consider Approval to Amend 2023 Capital Expense Budget

Motion: **A motion was made** by Gene Bellisario to approve to accept the Amended 2023 Capital Expense Budget to move expense of vehicle to 2023.

Support: Seconded by Jake Airey.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Jake Airey

Absent: Randy Fandal, James Davis, Bret Ibert

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

9. Discuss and Consider Approval of the New Facility Committee's Recommendation on New Facility Design

Merrick Tassin asks about the second floor.

Rodney Hart states that the ceiling will be reinforced to accommodate a second floor in the future.

General discussion follows.

Merrick Tassin requests that Rodney meet with the agencies to get their feedback.

Merrick Tassin and Matt Parish favors plan B of the floorplans.

Motion: A motion was made by Merrick Tassin to approve Floorplan B for the New Facility.

Support: Seconded by Gene Bellisario

Roll Call Vote

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Jake Airey

Absent: Randy Fandal, James Davis, Bret Ibert

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

10. Public Education

Sean Spansel provides the Board with Public Education Report.

Athena Walker is continuing work on Telecommunicators Week for 2023. She is also attending Career Days, doing school presentations and Safe Sitter classes.

11. Directors Report

Rodney Hart presented the December 2022 PSAP Call Statistics: 10,718 total 911 calls. All agencies met the 95% under 15 seconds with the exception of Mandeville PD. All agencies except Mandeville PD met requirement for 99% of calls answered in 40 seconds or less.

Mandeville PD percentages were investigated. The reason was due to no one tending the desk at the time.

Annual recap for 2021 there were a total of 118,382 calls.

The call numbers have decreased from 2021.

Discussion of call volumes going up and down.

12. Fire QA Report

Matt Parish presented the December 2022 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.58% and calls answered under 20 seconds was 100%. Total 9-1-1 calls answered was 2,390. The call answer times were acceptable by PIAL/NFPA standards.

13. Adjournment

Motion: A motion was made by Jake Airey at 11:59 a.m. to adjourn.

Support: Seconded by Gene Bellisario.

Ayes: John Evans, Merrick Tassin, Gene Bellisario, Jake Airey

Absent: Randy Fandal, James Davis, Bret Ibert

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.