

Board of Commissioners Meeting Minutes

Date: December 14, 2022
Time: Following the Finance Committee Meeting
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:14 am.

A roll call was ordered by the Chairman, report as follows:

Present: Merrick Tassin, Gene Bellisario, Jake Airey, Bret Ibert, James Davis

Absent: John Evans, Randy Fandal

A quorum was present.

Other Attendees: Rodney Hart, Stephanie Torres, Athena Walker

Rodney Hart asks that agenda item #9 be postponed until the next Board meeting.

Motion: A motion was made by Gene Bellisario to postpone agenda item # until the next Board of Commissioners meeting.

Support: Seconded by James Davis.

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

1. Consider Approval of November 2022 Regular Meeting Minutes.

Motion: A motion was made by Gene Bellisario to approve November 2022 Regular Meeting Minutes.

Support: Seconded by James Davis.

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of November 2022 Finance Committee Meeting Minutes.

Motion: A motion was made by Gene Bellisario to approve November 2022 Financial Committee Meeting Minutes.

Support: Seconded by Bret Ibert.

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of November 2022 Public Hearing Minutes

Motion: A motion was made by Gene Bellisario to approve November 2022 Public Hearing Minutes

Support: Seconded by Jake Airey.

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Consider Approval of November 15, 2022 New Facility Committee Meeting Minutes.

Motion: A motion was made by James Davis to approve November 15, 2022 New Facility Committee Meeting Minutes

Support: Seconded by Gene Bellisario.

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

5. Consider Approval of November 2022 Personnel Committee Meeting Minutes.

Motion: A motion was made by Gene Bellisario to approve November 2022 Personnel Committee Meeting Minutes

Support: Seconded by: Bret Ibert

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

6. Consider Approval of November 2022 Financial Statements.

Motion: A motion was made by Gene Bellisario to approve November 2022 Financial Statements.

Support: Seconded by: James Davis

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

7. Review, Discuss and Consider Approval to Renew Kushner Lagraize CPA's Contract.

The new contract is for 3 years.

Motion: A motion was made by Gene Bellisario to approve the Renewal of Kushner Lagraize CPA's Contract for 3 years.

Support: Seconded by: Jake Airey.

Roll Call Vote

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

8. Consider Approval to Sign 2022 Engagement Letter from Kushner Lagraize CPA Firm.

Motion: A motion was made by Gene Bellisario to approve the 2022 Engagement Letter from Kushner Lagraize CPA Firm.

Support: Seconded by: Bret Ibert.

Roll Call Vote

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

9. Officer Elections for 2022

Postponed until next meeting.

10. Public Education Report – Athena Walker

Athena Walker informs the Board of APCO class that will take place. Ten participants from the 911 call center participated in an active shooter drill by Emergency Management Institute and hosted by the STPSO.

Athena Walker is finishing up her continued education classes and beginning preparations for Telecommunicator's Week.

11. Director's Report

a.) Facility Update

Rodney Hart informs the Board that all action items are complete.

Rodney Hart presents the article from November 28, 2022 from NOLA.com on the new facility.

Rodney Hart speaks about the 2 officers killed in Bay St. Louis, MS the morning of the Board meeting

b.) Call Stats

Rodney Hart presented the November 2022 PSAP Call Statistics: 9,129 total 911 calls. All agencies except for Mandeville PD met the 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less except for Mandeville PD due to network issues.

12. Fire QA Report

Sean Spansel presented the November 2022 Fire District 1 Call Statistics. Calls answered under 10 seconds was 98.98% and calls answered under 40 seconds was 100%. Total 9-1-1 calls answered was 2,140. The call answer times were acceptable by PIAL/NFPA standards.

Chairman asked for any further discussion or public comment, no response.

13. Adjournment

Motion: A motion was made by Gene Bellisaro at 11:28 am to adjourn.

St. Tammany Parish Communications District

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

Support: Seconded by James Davis.

Ayes: Merrick Tassin, Gene Bellisario, Jake Airey, James Davis, Bret Ibert

Absent: John Evans, Randy Fandal

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.