

Board of Commissioners Meeting Minutes

Date: August 16, 2023
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:12 am.

A roll call was ordered by the Chairman, report as follows:

Present: John Evans, Merrick Tassin, Gene Bellisario, James Davis, Bret Ibert, Michael Ferrell

Absent: Jake Airey

A quorum was present.

Other Attendees: Rodney Hart, Sean Spansel, Stephanie Torres, Randy Fandal, George Bonnett, Lois Steele, Keith Bowman, Matt Parish, Athena Walker

1. Consider Approval of July 2023 Financial Reports.

Motion: A motion was made by Gene Bellisario to approve July 2023 Financial Reports with the changes to the GL coding for new facility.

Support: Merrick Tassin

Ayes: John Evans, Merrick Tassin, Gene Bellisario, James Davis, Bret Ibert, Michael Ferrell

Absent: Jake Airey

Nays: 0

Abstain: 0

Merrick Tassin states that there was an issue of the GL coding for the new facility expenses but it has been corrected.

Chairman asked for any further discussion or public comment, no response.

General Discussion follows.

2. Consider Approval of July 2023 Financial Meeting Minutes.

Motion: A motion was made by Merrick Tassin to approve July 2023 Financial Meeting Minutes.

Support: Gene Bellisario

Ayes: John Evans, Merrick Tassin, Gene Bellisario, James Davis, Bret Ibert, Michael Ferrell

Absent: Jake Airey
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of July 2023 Regular Meeting Minutes

Motion: A motion was made by Gene Bellisario to approve July 2023 Regular Meeting Minutes.

Support: James Davis

Ayes: John Evans, Merrick Tassin, Gene Bellisario, James Davis, Bret Ibert, Michael Ferrell

Absent: Jake Airey

Nays: 0

Abstain: 0

4. Public Education Report July 2023

Athena Walker presents the Public Education report.

- Public Education class being held for new PSAP officers.
- Teacher Appreciation Event
- Crisis Intervention with STPSO
- Drivers Education
- Monster Mash in October
- All schools were contacted about her 911 presentation schedule

5. Discuss Revised Facility Policy

Rodney Hart updates the Board on the PSAP meeting held on August 3, 2023. There were great discussions and wording changes. The PSAP supervisors took the information back to the Chiefs. There should probably be one or two more meetings. Rodney Harts suggestion is that the Supervisors and Chiefs join in as an advisory to the Board to handle these things.

Rodney Hart appreciates everyone's input.

Rodney Hart says that with the changes to the policy, PSAP contracts will have to be resigned.

Randy Fandal reviewed statutes and no where in there states that PSAP funds can be can be redirected toward fines.

General Discussion follows.

John Evans asks Rodney Hart if he would like to handle this with a committee of the Board.

Rodney Hart states that everything is going smoothly as it is. Everyone is communicating.

General Discussion follows.

Bret Ibert speaks about improved communications between PSAP and the District. He feels that is happening.

Merrick Tassin suggests a scheduled meeting date.

Rodney Hart confirms that is already happening.

General Discussion follows.

6. Director's Report

a. Facility Update –

The architect is working on the specs and preparing STPCD to go out for bid.

b. Discuss Healthcare Renewal

Rodney Hart informs the Board that BCBS is going up 8%. Rodney Hart had the insurance agent to do quotes and comparisons. The district will probably save \$25,000.00 by going with a new policy.

General Discussion follows.

c. Call Stats for July 2023

Rodney Hart presented the July 2023 PSAP Call Statistics: 10,508 total 911 calls. All agencies met the 95% under 15 seconds. All agencies met requirements for 99% of calls answered in 40 seconds or less.

Merrick Tassin asks about the time table for the architect to finish the specs for the new building.

Rodney Hart replies that the architect has been working on it for a month and it normally takes 2-3 months.

7. Fire QA Report

Matt Parish presented the July 2023 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.25% and calls answered under 20 seconds was 100%. Total 9-1-1 calls answered was 2,252. The call answer times were acceptable by PIAL/NFPA standards.

St. Tammany Parish Communications District

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

8. Adjournment

Motion: A motion was made by Gene Bellisario at 11:34 am to adjourn.

Support: Seconded by Merrick Tassin

Ayes: John Evans, Merrick Tassin, Gene Bellisario, James Davis, Bret Ibert, Michael Ferrell

Absent: Jake Airey

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.