

## Board of Commissioners Meeting Minutes

**Date:** December 20, 2023  
**Time:** Following the Finance Committee Meeting  
**Location:** 28911 Krentel Rd. Lacombe, LA 70445

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### Call to Order

The meeting was called to order at 11:06 am.

A roll call was ordered by the Chairman, report as follows:

**Present:** John Evans, Merrick Tassin, Gene Bellisario, Jake Airey, Bret Ibert

**Absent:** James Davis, Michael Ferrell

**A quorum was present.**

Other Attendees: Rodney Hart, Stephanie Torres, Athena Walker, Chad Duffaut, Matt Parish, Richard Bowman

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### 1. Consider Approval of November 2023 Regular Meeting Minutes.

**Motion:** A motion was made by Merrick Tassin to approve November 2023 Regular Meeting Minutes.

**Support:** Seconded by Jake Airey.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Jake Airey, Bret Ibert

**Absent:** James Davis, Michael Ferrell

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 2. Consider Approval of November 2023 Finance Committee Meeting Minutes.

**Motion:** A motion was made by Gene Bellisario to approve November 2023 Financial Committee Meeting Minutes.

**Support:** Seconded by Bret Ibert.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Jake Airey, Bret Ibert

**Absent:** James Davis, Michael Ferrell

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 3. Consider Approval of November 2023 Public Hearing Minutes

**St. Tammany Parish Communications District**

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

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**Motion:** A motion was made by Gene Bellisario to approve November 2023 Public Hearing Minutes

**Support:** Seconded by Jake Airey.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Jake Airey, Bret Ibert

**Absent:** James Davis, Michael Ferrell

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

**4. Consider Approval of November 2023 Personnel Committee Meeting Minutes.**

**Motion:** A motion was made by Gene Bellisario to approve November 2023 Personnel Committee Meeting Minutes

**Support:** Seconded by Bret Ibert.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Jake Airey, Bret Ibert

**Absent:** James Davis, Michael Ferrell

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

**5. Consider Approval of November 2023 Financial Statements.**

**Motion:** A motion was made by Merrick Tassin to approve November 2023 Financial Statements.

**Support:** Seconded by: Gene Bellisario

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Jake Airey, Bret Ibert

**Absent:** James Davis, Michael Ferrell

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

**6. Discuss and Consider Approval for Chairman Evans to Sign Newly Updated PSAP Contracts**

**Motion:** A motion was made by Merrick Tassin to approve Chairman Evans to Sign Newly Updated PSAP Contracts

**Support:** Seconded by: Gene Bellisario.

**\*Roll Call Vote\***

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Jake Airey, Bret Ibert

**Absent:** James Davis, Michael Ferrell

**Nays:** 0

**Abstain: 0**

Chairman asked for any further discussion or public comment, no response.

## **7. Public Education Report – Athena Walker**

Athena Walker continues to work in various school in St. Tammany Parish, holiday camps, Girl/Guy Talks and Driver's Education.

## **8. Director's Report**

### Call Stats

Rodney Hart presented the November 2023 PSAP Call Statistics: 8,436 total 911 calls. All agencies met the 95% under 15 seconds. All agencies met requirements for 99% of calls answered in 40 seconds or less except.

### Facility Update

Rodney Hart informs the Board that the specs are complete for the new building. The bid package will be ready soon and advertisements will go out.

## **9. Fire QA Report**

Matt Parish presented the November 2023 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.43% and calls answered under 40 seconds was 100%. Total 9-1-1 calls answered was 2,284. The call answer times were acceptable by PIAL/NFPA standards.

Chairman asked for any further discussion or public comment, no response.

## **10. Adjournment**

**Motion: A motion was made** by Jake Airey at 11:25 am to adjourn.

**Support:** Seconded by Gene Bellisario.

**Ayes:** John Evans, Merrick Tassin, Gene Bellisario, Jake Airey, Bret Ibert

**Absent:** James Davis, Michael Ferrell

**Nays: 0**

**Abstain: 0**

Chairman asked for any further discussion or public comment, no response.