St. Tammany Parish Communications District
28911 Krentel Rd.
Lacombe, LA 70445
Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

Board of Commissioners Meeting Minutes

Date: March 20, 2024
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:02am.

A roll call was ordered by the Chairman, report as follows:
Present: John Evans, Merrick Tassin, Bret Ibert, Jake Airey
Absent: Michael Ferrell, Gene Bellisario
A quorum was present.

Other Attendees: Rodney Hart, Sean Spanel, Athena Walker, Matt Parish

1. Consider Approval of February 2024 Regular Meeting Minutes

Motion: **A motion was made** by Merrick Tassin to approve February 2024 Regular Meeting Minutes.

Support: Jake Airey
Ayes: John Evans, Merrick Tassin, Bret Ibert, Jake Airey
Absent: Gene Bellisario, Michael Ferrell
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of February 2024 Financial Reports

Motion: **A motion was made** by Bret Ibert to approve February 2024 Financial Reports.

Support: Merrick Tassin
Ayes: John Evans, Merrick Tassin, Bret Ibert, Jake Airey
Absent: Gene Bellisario, Michael Ferrell
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of February 2024 Financial Meeting Minutes

Motion: **A motion was made** by Merrick Tassin to approve February 2024 Financial Meeting Minutes.

Support: Bret Ibert
Ayes: John Evans, Merrick Tassin, Bret Ibert, Jake Airey
Absent: Gene Bellisario, Michael Ferrell
Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Resolution Rejecting All Bids for Project No. BID-NF-2024-01-07 STPCD Annex

Rodney Hart informs the Board that all bids came in way over budget.

Merrick Tassin asks what was the low and high bids?

Rodney Hart says that the lowest was almost $1,500,000.00 and the highest was $3,200,000.00.

Merrick Tassin asks if we budgeted $1,000,000.00.

Rodney Hart replies that the total budgeted amount is $1,500,000.00 total

General discussion.

Motion: **A motion was made** by Merrick Tassin to approve a resolution to reject all bids for project No. BID-NF-2024-01-07 STPCD Annex.

Support: Jake Airey

ROLL CALL
Ayes: John Evans, Merrick Tassin, Bret Ibert, Jake Airey
Absent: Gene Bellisario, Michael Ferrell
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

5. Public Education Report

Athena Walker informs the Board that an APCO classes for Communicators has finished up. Preparing for summer camps, National Telecommunicator's Week in April.

6. Directors Report

Rodney Hart presented the February 2024 PSAP Call Statistics: 8,327 total 911 calls. All agencies met the 90% under 15 seconds. All agencies met requirement for 95% of calls answered in 20 seconds or less.

Rodney Hart informs the Board that in the last two weeks, Xybix at the facility. They are the furniture provider for the dispatch consoles. There were 10 of the 29 that had tabletops replaced. Currently we are waiting for 2 plexiglass partition to come in and can be changed by us.

State Legislation passed a law to have RAVE panic buttons installed in every school. The purpose if for active shooter events and other emergencies. We have the system active in our center and have been working with the School Board. The system monitored daily and tested 26 schools. We are at 50% of completion. This is for Public and Private school.

General discussion.

Rodney Hart and Vaughn from KVS had a meeting and brought in Michael Weiner to discuss the options with the bids. After a long discussion, Michael Weiner recommended that we rebid for the Annex. Vaughn and the District identified some components that were overpriced.

- Generator size for the bunk rooms and the possibility to expand the second floor. The generator priced out was an 250kw. This is oversized for what is needed.

  General discussion

- The second floor to only be decked for light storage.

  Merrick Tassin asked if there would be outlets and lights on the second floor.

  Rodney said that there would be lights but no outlets.

  General discussion.

- Well and Septic Tanks, on a daily basis will only be used by one person. We will have to run the water to showers and toilets during down time to be certain that everything is working correctly in the event of emergency.

  General discussion.

- Land Clearing lowest bid came in at $177,000.00. When the land was purchased it was in the agreement that we would clear the property at the right of way. Rodney Hart got an estimate from a company for $26,900.00 to clear and grade the property.

  General discussion.

  Motion: **A motion was made** by Merrick Tassin to accept the low bid for excavation, tree removal, stump removal and backfill.

  Support: Bret Ibert

  ROLL CALL
  Ayes: John Evans, Merrick Tassin, Bret Ibert, Jake Airey
  Absent: Gene Bellisario, Michael Ferrell
  Nays: 0
  Abstain: 0

  Bret Ibert asked about the broken chairs in the call center.

  Rodney Hart says that all chairs have been repaired as of the Board meeting and covers are being replaced by the manufacturer.

  General Discussion.

  Bret Ibert asked about raising the budget for the Annex.

  Rodney Hart replies that we need to be cautious to not affect our 10 year projection.

General Discussion.

7. Fire QA Report

Matt Parish presents the February 2024 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.50% and calls answered under 20 seconds was 100%. Total 9-1-1 calls answered was 2,097. The call answer times were acceptable by PIAL/NFPA standards.

Merrick Tassin asks about Acadian Ambulance.

General discussion.

8. Adjournment

Motion: **A motion was made** by Jake Airey at 11:47 a.m. to adjourn.

Ayes: John Evans, Merrick Tassin, Bret Ibert, Jake Airey
Absent: Gene Bellisario, Michael Ferrell
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.