

Board of Commissioners Meeting Minutes

Date: May 22, 2024
Time: 11:00 am
Location: 28911 Krentel Road Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:11am.

A roll call was ordered by the Chairman, report as follows:

Present: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon

Absent: Michael Ferrell, Joe Impastato, Patrick Burke

A quorum was present.

Other Attendees: Rodney Hart, Sean Spansel, Stephanie Boykin, Athena Walker, George Bonnett, Matt Parish

1. Consider Approval of April 2024 Regular Meeting Minutes.

Motion: A motion was made by Merrick Tassin to approve April 2024 Regular Meeting Minutes.

Support: Seconded by Martha Cazaubon.

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon

Absent: Michael Ferrell, Joe Impastato, Patrick Burke

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of the April 2024 Financial Reports

Motion: A motion was made by Merrick Tassin to approve April 2024 Financial Reports.

Support: Seconded by Bret Ibert.

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon

Absent: Michael Ferrell, Joe Impastato, Patrick Burke

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of April 2024 Financial Meeting Minutes

Motion: A motion was made by Merrick Tassin to approve April 2024 Financial Meeting Minutes

Support: Seconded by Martha Cazaubon.

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon

Absent: Michael Ferrell, Joe Impastato, Patrick Burke

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Elect Officers and Complete Committee Appointments for 2024

Moved further down on the agenda.

5. Banking Resolutions

Motion: A motion was made by Merrick Tassin to approve Resolution #24-0522-01 Removing Gene Bellisario from Banking Authorization

Support: Bret Ibert

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon

Absent: Michael Ferrell, Joe Impastato, Patrick Burke

Nays: 0

Abstain: 0

Motion: A motion was made by Bret Ibert to approve Resolution #24-0522-02 Removing Jake Airey from Banking Authorization

Support: Merrick Tassin

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon

Absent: Michael Ferrell, Joe Impastato, Patrick Burke

Nays: 0

Abstain: 0

Motion: A motion was made by Merrick Tassin to approve Resolution #24-0522-03 Removing James Davis from Banking Authorization

Support: Martha Cazaubon

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon

Absent: Michael Ferrell, Joe Impastato, Patrick Burke

Nays: 0

Abstain: 0

Motion: A motion was made by Martha Cazaubon to approve Resolution #24-0522-04 Adding Pat Burke to Banking Authorization

Support: Bret Ibert

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon

Absent: Michael Ferrell, Joe Impastato, Patrick Burke

Nays: 0

Abstain: 0

Motion: A motion was made by Bret Ibert to approve Resolution #24-0522-05 Adding Martha Cazaubon to Banking Authorization

Support: Martha Cazaubon

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon

Absent: Michael Ferrell, Joe Impastato, Patrick Burke

Nays: 0

Abstain: 0

Motion: A motion was made by Merrick Tassin to approve Resolution #24-0522-06 Adding Joe Impastato to Banking Authorization

Support: Martha Cazaubon

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon

Absent: Michael Ferrell, Joe Impastato, Patrick Burke

Nays: 0

Abstain: 0

6. Budget Revision

a. Low Voltage Grounding & Annual Grounding Inspection

Motion: A motion was made by Martha Cazaubon to approve \$9000.00 additional funds to Facility Maintenance for the Low Voltage Grounding and Annual Grounding Inspection.

ROLL CALL VOTE

Support: Seconded by Bret Ibert.

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon

Absent: Michael Ferrell, Joe Impastato, Patrick Burke

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

7. Public Education Report

Athena Walker provides an update to the Board of Public Education. She is doing end of the school year classes with local schools, Driver's Education, preparing for summer camps, private and Catholic school presentations, Crisis Intervention presentations, assisting with Mental Health classes and First Aid.

Merrick Tassin shows appreciation to STCPD Admin for TC Week. The dispatchers really enjoyed it.

8. Director's Report

Rodney Hart presented the April 2024 PSAP Call Statistics: 9,543 total 911 calls. All met 90% under 15 seconds. All agencies met requirement for 95% of calls answered in 20 seconds or less.

Rodney Hart updates the Board that Michelle with Kushner LaGraize that LLA has received and approved all of our finances and has been updated on their website.

Rodney Hart informs the Board that we are moving forward attempting to get a land clearing permit. A variance was needed to get the trees removed from the easement. We are now on the docket for June 4, 2024 at 2:00 pm in the Council Chambers.

General Discussion

Merrick Tassin asks if there will be a Pre-Bid meeting and it is not mandatory.

Rodney Hart confirms that it correct.

Rodney Hart discusses the need to change June 2024 BOC meeting.

General Discussion

New meeting date will be June 26, 2024 at 11:30.

9. Fire QA Report

Matt Parish presented the April 2024 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.04% and calls answered under 20 seconds was 100%. Total 9-1-1 calls answered was 2,363. The call answer times were acceptable by PIAL/NFPA standards.

10. Departing Board Members Service Awards

Elect Officers and Complete Committee Appointments for 2024
(Agenda item #4)

Merrick Tassin asks which Board Member has the most financial knowledge.

Motion: Merrick Tassin nominates John Evans as the Chariman of St. Tammany Parish Communications District for 2024.

Support: Seconded by Bret Ibert

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon

Absent: Michael Ferrell, Joe Impastato, Pat Burke

Nays: 0

Abstain: 0

Motion: John Evans nominates Merrick Tassin as the Vice Chariman of St. Tammany Parish Communications District for 2024.

Support: Seconded by Martha Cazaubon

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon

Absent: Michael Ferrell, Joe Impastato, Pat Burke

Nays: 0

Abstain: 0

John Evans appoints Bret Ibert as the Secretary/Treasurer. This also makes Bret Ibert Chairman of the Finance Committee.

John Evans asked Merrick Tassin and Martha Cazaubon to serve on the Finance Committee.

John Evans appoints Michael Ferrell as the Chairman of the Personnel Committee along with Joe Impastato and Pat Burke as members.

John Evans asks to do away with the By-Laws Committee.

General discussion

Sean Spansel informs the Board that the Rave testing have been completed.

General discussion

11. Adjournment

Motion: A motion was made by Merrick Tassin at 11:59am to adjourn.

Support: Seconded by Bret Ibert.

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon

Absent: Michael Ferrell, Joe Impastato, Pat Burke

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.