

## Board of Commissioners Meeting Minutes

**Date:** October 16, 2024  
**Time:** 11:00 am  
**Location:** 28911 Krentel Road Lacombe, LA 70445

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### Call to Order

The meeting was called to order at 11:00 am.

A roll call was ordered by the Chairman, report as follows:

**Present:** John Evans, Merrick Tassin, Bret Ibert, Michael Ferrell

**Absent:** Martha Cazaubon, Joe Impastato, Pat Burke

**A quorum was present.**

Other Attendees: Rodney Hart, Sean Spansel, Jacob Boudreaux, JP Taylor

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### 1. Consider Approval of August 2024 Regular Meeting Minutes

**Motion:** A motion was made by Merrick Tassin to approve August 2024 Regular Meeting Minutes.

**Support:** Seconded by Michael Ferrell.

**Ayes:** John Evans, Merrick Tassin, Bret Ibert, Michael Ferrell

**Absent:** Martha Cazaubon, Joe Impastato, Pat Burke

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 2. Consider Approval of August 2024 Financial Reports

**Motion:** A motion was made by Bret Ibert to approve August 2024 Financial Reports

**Support:** Merrick Tassin

**Ayes:** John Evans, Merrick Tassin, Bret Ibert, Michael Ferrell

**Absent:** Martha Cazaubon, Joe Impastato, Pat Burke

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

### 3. Consider Approval of the August 2024 Financial Meeting Minutes

**Motion:** A motion was made by Merrick Tassin to approve September 2024 Regular Meeting Minutes.

**Support:** Michael Ferrell

**Ayes:** John Evans, Merrick Tassin, Bret Ibert, Michael Ferrell

**Absent:** Martha Cazaubon, Joe Impastato, Pat Burke

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

#### **4. Consider Approval of September 2024 Financial Reports**

**Motion:** A motion was made by Merrick Tassin to approve September 2024 Financial Reports

**Support:** Bret Ibert

**Ayes:** John Evans, Merrick Tassin, Bret Ibert, Michael Ferrell

**Absent:** Martha Cazaubon, Joe Impastato, Pat Burke

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

#### **5. Consider Approval of the September 2024 Financial**

**Motion:** A motion was made by Bret Ibert to approve September 2024 Regular Meeting Minutes.

**Support:** Michael Ferrell

**Ayes:** John Evans, Merrick Tassin, Bret Ibert, Michael Ferrell

**Absent:** Martha Cazaubon, Joe Impastato, Pat Burke

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

#### **6. Public Education Report for August & September 2024**

Sean Spansel presents the continuation of public and private school presentations. Her largest event, Monster Mash is this weekend.

#### **7. Review and Discuss 10 Year Revenue and Expense Projections**

Rodney Hart informs the Board that this was reviewed in the Finance Committee Meeting. Some clarifications were made on the budget for the tower. The Audit company has us doing this as a CIP as a capital project in Sage instead of an expense line item.

The Radio Tower is projected to be complete by the end of the year.

Rodney Hart talks about the negative in Operations and there would possibly need an adjustment with the Reserve Funds. The Operating Reserve can easily be reduced from \$2,600,000.00 to \$2,200,000.00. There can be a Resolution by next meeting if everyone agrees.

**Motion:** A motion was made by Merrick Tassin to reduce the Operating Reserve from \$2,600,879.00 to \$2,200,879.00.

**\*ROLL CALL VOTE\***

**Support:** Michael Ferrell.

**Ayes:** John Evans, Merrick Tassin, Bret Ibert, Michael Ferrell

**Absent:** Martha Cazaubon, Joe Impastato, Pat Burke

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

## **8. Review, Discuss and Consider Approval of 2024 Amended Budget**

**Motion:** A motion was made by Bret Ibert to approve the 2024 Amended Budget.

**\*ROLL CALL VOTE\***

**Support:** Merrick Tassin

**Ayes:** John Evans, Merrick Tassin, Bret Ibert, Michael Ferrell

**Absent:** Martha Cazaubon, Joe Impastato, Pat Burke

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

## **9. Review, Discuss and Consider Approval of 2025 Proposed Budget**

**Motion:** A motion was made by Merrick Tassin to approve the 2025 Proposed Budget.

**\*ROLL CALL VOTE\***

**Support:** Michael Ferrell

**Ayes:** John Evans, Merrick Tassin, Bret Ibert, Michael Ferrell

**Absent:** Martha Cazaubon, Joe Impastato, Pat Burke

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.

## 10. Director's Report

Rodney Hart informs the Board of the Facility Updates. The electrical grounding has been completed. They did find other deficiencies in the existing bonding that we have at the facility. Currently we are working on getting an estimate to fix the issue.

The architect and contractor are battling things out with the Parish for permits. The contractor's plan was to get started this week but there will be a delay due to permitting.

There is a phone meeting this afternoon with Motorola for the footings on the Tower.

Rodney Hart presented the August 2024 PSAP Call Statistics: 8,841 total 911 calls. All agencies met the 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

Rodney Hart presented the September 2024 PSAP Call Statistics: 8,719 total 911 calls. All agencies met the 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

Chairman asked for any further discussion or public comment, no response.

## 11. Fire QA Report

Jacob Boudreaux presented the August 2024 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.52% and calls answered under 20 seconds was 99.89%. Total 9-1-1 calls answered was 2,294. The call answer times were acceptable by PIAL/NFPA standards.

Jacob Boudreaux presented the September 2024 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.37% and calls answered under 20 seconds was 99.97%. Total 9-1-1 calls answered was 2,228. The call answer times were acceptable by PIAL/NFPA standards.

General discussion follows.

## 12. Adjournment

**Motion:** A motion was made by Michael Ferrell at 11:22am to adjourn.

**Support:** Merrick Tassin

**Ayes:** John Evans, Merrick Tassin, Bret Ibert, Michael Ferrell

**Absent:** Martha Cazaubon, Joe Impastato, Pat Burke

**Nays:** 0

**Abstain:** 0

Chairman asked for any further discussion or public comment, no response.