St. Tammany Parish Communications District
28911 Krentel Rd.
Lacombe, LA 70445
Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

Board of Commissioners Meeting Minutes

Date: December 18, 2024
Time: Following the Finance Committee Meeting
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:04 am.

A roll call was ordered by the Chairman, report as follows:
Present: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon
Absent: Michael Ferrell, Joe Impastato, Pat Burke
A quorum was present.

Other Attendees: Rodney Hart, Sean Spansel, Stephanie Torres, Athena Walker, Matt Parish, JP Taylor, Jacob Boudreaux, Susanne Core

1. Consider Approval of November 2024 Regular Meeting Minutes.

Motion: **A motion was made** by Merrick Tassin to approve November 2024 Regular Meeting Minutes.

Support: Bret Ibert
Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon
Absent: Michael Ferrell, Joe Impastato, Pat Burke
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of November 2024 Financial Statements.

Motion: **A motion was made** by Merrick Tassin to approve November 2024 Financial Reports.

Support: Martha Cazaubon
Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon
Absent: Michael Ferrell, Joe Impastato, Pat Burke
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of November 2024 Finance Committee Meeting Minutes.

Motion: **A motion was made** by Bret Ibert to approve November 2024 Financial Statements.

Support: Martha Cazaubon
Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon
Absent: Michael Ferrell, Joe Impastato, Pat Burke
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Public Education Report for October 2024

Athena Walker updates the Board of her education programs for November 2024. She continues working with Public and Private schools, Safe Sitter classes, Driver's Education, holiday camps and start working on Telecommunicators Week.

5. Director's Report

a.) Facility Update

Rodney Hart informs the Board that the most recent information received is DEQ is going to approve the permit for the new facility. Construction can hopefully start in early January 2025.

Rodney Hart informs the Board the radio tower should be finished near year end.

John Evans asks if at that time will we switch over to the new tower.

Rodney Hart answers that the new microwaves will be installed around January 14, 2025. The total project should be finished by the end of January.

John Evans asks if there will be any interruptions with the switch.

Rodney Hart says only interruptions would be the ability to patch calls and that should only last about 2 days.

Rodney Hart informs the Board that you could remove our tower and still receive calls and dispatch. Radio waves can still be received but they would not becoming directly from a tower.

General discussion.

Rodney Hart says that he has touched base with the mayor of Covington and Karen Delhomme with the Sheriff's Office regarding Board members.

Martha Cazaubon asks if Pat Burke wants to be replaced on the Board.

General discussion.

John Evans explains that the by laws requires us as a Board to send a member back to the Council after missing 2 meetings in a row.

General discussion.

Call Stats

Rodney Hart presented the November, 2024 PSAP Call Statistics: 8,427 total 911 calls. All agencies met the 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

6. Fire QA Report

Matt Parish presented the November 2024 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.28% and calls answered under 20 seconds was 99.95%. Total 9-1-1 calls answered was 2,119. The calls answered times were acceptable by PIAL/NFPA standards.

Martha Cazaubon asks Matt Parish about Acadian Ambulance.

Merrick Tassin replies that Acadian Ambulance has the contract with the Parish.

General discussion.

7. Adjournment

Motion: **A motion was made** by Martha Cazaubon at 11:25 pm to adjourn.

Support: Bret Ibert
Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon
Absent: Michael Ferrell, Joe Impastato, Pat Burke
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.