St. Tammany Parish Communications District
28911 Krentel Rd.
Lacombe, LA 70445
Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

Board of Commissioners Meeting Minutes

Date: January 15th, 2025
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:27am.

A roll call was ordered by the Chairman, report as follows:
Present: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core
Absent: Patrick Burke
A quorum was present.

Other Attendees: Rodney Hart, Sean Spanel, Stephanie Boykin, Athena Walker, JP Taylor, Jacob Boudreaux

1. Consider Approval of December 2024 Regular Meeting Minutes

Motion: **A motion was made** by Merrick Tassin to approve December 2024 Regular Meeting Minutes.

Support: Bret Ibert
Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core
Absent: Patrick Burke
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of December 2024 Finance Committee Meeting Minutes

Motion: **A motion was made** by Merrick Tassin to approve December 2024 Finance Committee Meeting Minutes

Support: Martha Cazaubon
Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core
Absent: Patrick Burke
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of December 2024 Public Hearing Minutes

Motion: **A motion was made** by Bret Ibert to approve December 2024 Public Hearing Minutes.

Support: Susanne Core

Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core
Absent: Patrick Burke
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Consider Approval of December 2024 Financial Statements.

Motion: **A motion was made** by Merrick Tassin to approve December 2024 Financial Statements.

Support: Bret Ibert
Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core
Absent: Patrick Burke
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

5. Consider Approval of Resolution 25-0115-01 Adopting the Amended 2024 Budget.

Motion: **A motion was made** by Merrick Tassin to adopt the Resolution 25-0115-01.

Support: Bret Ibert

Roll Call Vote
Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core
Absent: Patrick Burke
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

6. Consider Approval of Resolution 25-0115-02 Adopting the 2025 Budget.

Motion: **A motion was made** by Susanne Core to adopt the Resolution 25-0115-02.

Support: Martha Cazaubon

Roll Call Vote
Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core
Absent: Patrick Burke
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

7. Consider Approval to Sign the 2025 Engagement Letter for Kushner LaGraize CPA Firm

Motion: **A motion was made** by Merrick Tassin to sign the 2025 Engagement Letter for Kushner LaGraize CPA Firm

Support: Martha Cazaubon

Roll Call Vote
Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core
Absent: Patrick Burke
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

8. Public Education

Athena Walker presents Public Education to the Board. She continues to hold Safe Kids, Safe Sitters and Latch Key Kids classes for private and public school. Girl and Guy talks are done in the hospital and preparing for TC Week.

9. Review, Discuss and Consider Approval for New Facility Change Order Related to DEQ Permit

Motion: **A motion was made** by Merrick Tassin to adopt the New Facility Change Order Related to the DEQ.

Support: Bret Ibert

Roll Call Vote
Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core
Absent: Patrick Burke
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.

10. Directors Report

a. Rodney Hart informs the Board that the 195' tower erection is finished. Aviat is coming this week to hang the microwaves this week. By the end of January, they should be up and operational.

   Merrick Tassin asks about the parking situation.

   Rodney Hart says that there were some adjustments but nothing really.

   General discussion

b. Rodney Hart presented the December 2024 PSAP Call Statistics: 9,209 total 911 calls. All agencies met the 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

Rodney Hart presented the 2024 Total PSAP Call Statistics: 107,676 total 911 calls. All agencies met the 95% under 15 seconds. All agencies met requirement for 99% of calls answered in 40 seconds or less.

John Evans discusses the election of officers. It is normally done this month but we will do that next meeting.

General discussion

11. Fire QA Report

Jacob Boudreaux presented the December 2024 Fire District 1 Call Statistics. Calls answered under 10 seconds was 98.91% and calls answered under 20 seconds was 99.92%. Total 9-1-1 calls answered was 2,487. The call answer times were acceptable by PIAL/NFPA standards.

12. Adjournment

Motion: **A motion was made** by Susanne Core at 12:03pm. to adjourn.

Support: Martha Cazaubon.
Ayes: John Evans, Merrick Tassin, Bret Ibert, Martha Cazaubon, Susanne Core
Absent: Patrick Burke
Nays: 0
Abstain: 0

Chairman asked for any further discussion or public comment, no response.